


**GUAM MEMORIAL HOSPITAL AUTHORITY
ADMINISTRATIVE MANUAL**

APPROVED	RESPONSIBILITY	EFFECTIVE DATE	NUMBER	PAGE
	Information Technology Administrator (HIPAA Security Officer)	12/2004	6420-52	1 of 2
TITLE: TRANSMISSION SECURITY POLICY				

PURPOSE:

The purpose is to implement technical security measures to guard against unauthorized access to electronic protected health information (ePHI) that is being transmitted over an electronic communications network. This is a standard required under the Technical Safeguards of the HIPAA Security Rule.

SCOPE:

This policy applies to Guam Memorial Hospital Authority in its entirety, including all workforce members. Further, the policy applies to all systems, network, and applications, as well as all facilities, which process, store or transmit ePHI.

POLICY:

Guam Memorial Hospital Authority will develop security policies to identify core activities for the Integrity Controls and Encryption implementation specifications.

Guam Memorial Hospital Authority will maintain integrity controls to ensure the validity of information transmitted over the network infrastructure.

Guam Memorial Hospital Authority will implement encryption or other capabilities to protect ePHI transmissions over open or private networks to ensure that such transmissions are not easily intercepted and interpreted by parties other than the intended recipient.

RESPONSIBILITIES:

The HIPAA Security Officer, under the delegated authority of the Hospital Administrator, will be responsible for ensuring the implementation of the requirements of the Transmission standard.

COMPLIANCE:

Failure to comply with this or any other security policy will result in disciplinary actions as per the Sanction Policy 6420-8. Legal actions also may be taken for violations of applicable regulations and laws such as HIPAA.

Transmission Security is a standard (164.312 (e)(1)) defined in the Technical Safeguards category of the HIPAA Security Rule.

Reviewed: 01/2006

Revised: 02/2006

Approved: EMC 2/15/06

REFERENCES:

- HIPAA Final Security Rule, 45 CFR Parts 160, 162, and 164, Department of Health and Human Services, <http://www.cms.hhs.gov/hipaa/hipaa2/regulations/security/default.asp>, February 20, 2003.
- CMS, "CMS Information Systems Security Policy, Standards and Guidelines Handbook", CMS, February 2002.
- International Standards Organization (ISO/IEC 17799:2000(E)).