


**GUAM MEMORIAL HOSPITAL AUTHORITY
ADMINISTRATIVE MANUAL**

APPROVED	RESPONSIBILITY	EFFECTIVE DATE	NUMBER	PAGE
	Information Technology Administrator (HIPAA Security Officer)	12/2004	6420-53	1 of 2
TITLE: INTEGRITY CONTROLS POLICY				

PURPOSE:

The purpose is to implement security measures to ensure that electronically transmitted electronic protected health information (ePHI) is not improperly modified without detection until disposed of. This is a standard required under the Technical Safeguards of the HIPAA Security Rule.

SCOPE:

This policy applies to Guam Memorial Hospital Authority in its entirety, including all workforce members. Further, the policy applies to all systems, network, and applications, as well as all facilities, which process, store or transmit ePHI.

POLICY:

Guam Memorial Hospital Authority will maintain integrity controls to ensure the validity of information transmitted over the network infrastructure.

Guam Memorial Hospital Authority will determine the information transmitted over open and other networks for such data integrity is a requirement. This information includes, but is not limited to ePHI.

Guam Memorial Hospital Authority will determine the types of integrity controls to implement to secure ePHI transmitted over open and other networks.

RESPONSIBILITIES:

The HIPAA Security Officer, under the delegated authority of the Hospital Administrator, will be responsible for ensuring the implementation of Integrity Controls.

COMPLIANCE:

Failure to comply with this or any other security policy will result in disciplinary actions as per the Sanction Policy 6420-8. Legal actions also may be taken for violations of applicable regulations and laws such as HIPAA.

Integrity Controls is an addressable implementation specification defined within the Transmission Security standard (164.312 (e)(1)) in the Technical Safeguards category of the HIPAA Security Rule.

Reviewed: 01/2006
Revised: 02/2006
Approved: EMC 2/15/06

REFERENCES:

- HIPAA Final Security Rule, 45 CFR Parts 160, 162, and 164, Department of Health and Human Services, <http://www.cms.hhs.gov/hipaa/hipaa2/regulations/security/default.asp>, February 20, 2003.
- CMS, "CMS Information Systems Security Policy, Standards and Guidelines Handbook", CMS, February 2002.
- International Standards Organization (ISO/IEC 17799:2000(E)).