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11 September 2006

Informational Circular No. 6188

TO: All GMHA Employees

VIA: Danielle Manglona, RN *DM*
JCAHO Compliance Officer

FROM: Hospital Administrator

SUBJECT: Monthly JCAHO Questions Contest

Have you read the first Guam Memorial Hospital Operation Accreditation 2007 JCAHO Update that was distributed throughout the hospital last week? It has important information concerning JCAHO's tracer methodology that is used during on-site surveys and a status report on what is happening so far in the hospital's efforts toward accreditation.

Every newsletter will have four to five questions that surveyors may ask. This month's questions pertain to patient rights and responsibilities—something that everyone in the hospital should know the answers to. Review the questions and discuss your answers with each other. Spread the knowledge.

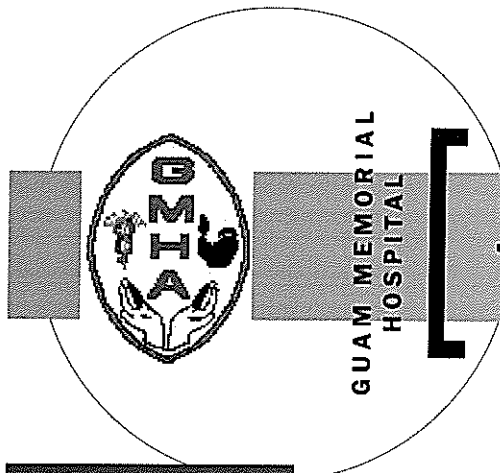
Now if you like FREE FOOD, submit your answers to enter a contest to win a FREE MEAL from the cafeteria. All employees can enter. Just come down to the Administration Office, write your answer on a card, and then drop it in the JCAHO BOX. You can't miss it. It's big and bright.

Admin Repository No. 604773
Attachment

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:38 am
SEARCHED / REPAIRED
Sandoz*

Only correct answers will be eligible. The drawing will take place on Friday, September 29, 2006 at 1000 and three winners will be announced.


PETER JOHN D. CAMCHO, MPH



GUAM MEMORIAL HOSPITAL

VOLUME 1, ISSUE 1

JCAHO UPDATE

SEPTEMBER 01, 2006

QUESTION OF THE WEEK

HERE IS HOW IT WORKS:

READ THE QUESTIONS BELOW. IF YOU THINK YOU KNOW THE ANSWER, COME DOWN TO THE ADMIN OFFICE AND WRITE IT DOWN ON A CARD. NEXT PLACE THE CARD IN THE DESIGNATED BOX. ONLY ONE ENTRY PER PERSON PER WEEK. ALL CORRECT ANSWERS WILL BE ENTERED INTO THE MONTHLY PRIZE DRAWING. THREE PEOPLE WILL WIN PER MONTH.

GET YOUR THINKING CAP ON

05 to 08 September:

How are patients informed of their rights and responsibilities?

11 to 15 September:

What are advance directives? Give some examples.

18 to 22 September:

How are advanced directives addressed?

25 to 29 September:

What is informed consent and how is it obtained?

JCAHO'S TRACER METHODOLOGY

In 2004 the Joint Commission introduced *Shared Visions—New Pathways*— its newest accreditation process initiative. This revised process now utilizes what is called the tracer methodology.

There are two types of tracers—Patient and System. In the Patient Tracer Activity, surveyors will use the open medical record, interviews with staff, interviews with patients and/or families, and observation of practice to trace the care and services rendered to a specific patient, throughout the entire hospital.

In the System Tracer Activity particular systems are evaluated, for example, infection control, medication man-

agement, and information management. Usually there is a scheduled conference around these broad topics. There have been some instances where the surveyors have requested that the staff complete a chart review of medication orders in a particular unit and then used the results for discussion in the medical management tracer. In other cases, some simply used findings from the patient tracers as a basis for discussion.

Conducting the surveys this way enable the surveyors the opportunity to evaluate how well we comply with standards and follow our own policies, and whether we do this effectively and efficiently while maintaining patient safety and providing quality of care.



(Source: K.Chamberlain, 2005)

OPERATION ACCREDITATION 2007: STATUS UPDATE

Since Guam Memorial Hospital's public announcement of attempting to obtain JCAHO accreditation last month the "A" Team has been called upon to serve again. It has been busy with conducting assessments of what we currently have in place so that strengths and deficiencies can be identified

and action plans can be developed. Clinical department directors have been asked to conduct Unit Survey Readiness Checklists in an effort to evaluate how ready their areas are. These will be done periodically in our preparation for the on-site survey next year. There are also plans being placed to be-

gin educational activities that will involve all staff at every level—including those coming aboard through orientation. And lastly, the application for accreditation is just about completed and is scheduled to be submitted in November. Operation Accreditation is in full swing. Get Ready, Get Set, JCAHO!