

# MEETING IN PROGRESS

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## **GMHA Board of Trustees**

Wednesday, November 23, 2022 | 5:00 p.m.

Zoom Video Conference

# GMHA Board of Trustees Meeting

## ATTENDANCE SHEET

Wednesday, November 23, 2022 | 5:00 p.m. | Zoom Video Conference

	NAME:	TITLE:	SIGNATURE:
Board of Trustees	Theresa Obispo	Chairperson/Treasurer	zoom
	Melissa Waibel	Vice-Chairperson	zoom
	Sonia Siliang	Secretary	zoom
	Sharon Davis	Trustee	zoom
	Michael Um	Trustee	zoom
	Teresa Damian-Borja, MD	Trustee	
	Toni Pecon	Ex-Officio Member	
Executive Management/Medical Staff	Lillian Perez-Posadas	Hospital Administrator/CEO	Lillian Perez-Posadas
	William N. Kando	Associate Administrator, Operations	W. N. Kando
	Annie Bordallo, MD	Associate Administrator, Medical Services	
	Joleen Aguon, MD	Associate Administrator, Clinical Services	
	Don Rabanal	Assistant Administrator, Administrative Services	zoom
	Ana Belen Rada	Assistant Administrator, Professional Support Services	zoom
	Christine Tuquero	Assistant Administrator, Nursing Services	
	Liezl Concepcion	Deputy Assistant Administrator, Nursing Services	zoom
	Yukari Hechanova	Chief Financial Officer	Y. Hechanova
	Danielle Manglona	Administrator of Quality, Patient Safety and Regulatory Compliance	zoom
	Jon Sidell, MD	Medical Staff President	
Guest(s)	Amy Rose Edmonson	HR	zoom
	Colleen Bamba	HR	zoom
	Cindy Hanson	PID	zoom
	Jeremiah Luther	Legal Counsel	zoom
	Edlyn Dabigay	Accounting	zoom
	Kamalin Torres	HR	zoom

# GMHA Board of Trustees Meeting

## ATTENDANCE SHEET

Wednesday, November 23, 2022 | 5:00 p.m. | Zoom Video Conference

	NAME:	TITLE:	SIGNATURE:
Guest(s)	Paula Mangon	Telemedicine	zoom
	Rayna Cruz	EHR	zoom
	Sydie Taisacan	Patient Affairs	zoom
	June Perez	Pastoral care	zoom
	Justine Camacho	Administrative Officer	Camacho

# AGENDA

## Guam Memorial Hospital Authority – Board of Trustees Meeting

November 23, 2022 | 5:00 p.m. | Zoom Video Conference

**BOARD MEMBERS:** Theresa Obispo, Chairperson, Treasurer; Melissa Waibel, Vice-chairperson; Sonia Siliang, Secretary; Sharon Davis, Trustee; Michael Um, MD, Trustee; Teresa Damian-Borja, MD, Trustee

Item	Owner
I. Welcoming   Call Meeting to Order and Determination of Quorum	Trustee Obispo
II. Review and Approval of the Minutes	All Trustees
A. October 26, 2022	
III. Old Business	All Trustees
IV. New Business	All Trustees
V. Management's Report	Executive Management
VI. Guam Memorial Hospital Volunteers Association Report	GMHVA President
VII. Board Subcommittee Reports	
A. Joint Conference and Professional Affairs:	Trustees Dr. Um, Waibel
1. Res. 2023-12, Relative to the Appointment of Provisional Medical Staff Privileges	
2. Res. 2023-13, Relative to Approving the Renewal of the Medical Staff Department Rules and Regulations for the Medicine Department	
B. Human Resources:	
1. Res. 2023-14, Relative to Establishing the Terms and Conditions of Employment for In-House Legal Counsel: Jeremiah B. Luther	Trustees Waibel, Obispo
2. Res. 2023-15, Relative to Creating the Position of Assistant Hospital Information Technology Administrator	
C. Facilities, Capital Improvement Projects, and Information Technology	Trustee Davis
D. Governance, Bylaws, and Strategic Planning	Trustee Siliang
E. Quality and Safety	Trustee Obispo
F. Finance and Audit:	Trustee Obispo
1. Res. 2023-16, Relative to Approving Thirty-Nine (39) New Fees	
2. Res. 2023-17, Relative to Payment Authorizations by Salaried Hospital Employees as Bank Accounts Signatories	
VIII. Public Comment	
IX. Adjournment	Trustee Obispo

# Regular Meeting of the Guam Memorial Hospital Authority Board of Trustees

Wednesday, October 26, 2022 | 5:00 p.m.  
Zoom Video Conference

## ATTENDANCE

### Board Members

**Present:** Theresa Obispo, Melissa Waibel, Sonia Siliang, Sharon Davis, Dr. Michael Um, Toni Pecon

### Leadership

**Present:** Lillian Perez-Posadas, William Kando, Dr. Annie Bordallo, Dr. Dustin Prins, Don Rabanal, Ana Belen Rada, Christine Tuquero, Liezl Concepcion, Edlyn Dalisay, Danielle Manglona, Dr. Jon Sidell

### Guests

Tony Aguon, Justine Camacho, Rayna Cruz, Edlyn Dalisay, Dr. Teresa Borja, Sydnie Taisacan, Paula Manzon, Jeremiah Luther, Cindy Hanson, Kamalin Toves

ISSUE/TOPIC/DISCUSSIONS	DECISION(S)/ACTION(S)	RESPONSIBLE PARTY	REPORTING TIMEFRAME	STATUS
<b>I. CALL MEETING TO ORDER AND DETERMINATION OF QUORUM</b>				
	After notices were duly issued pursuant to Title 5 GCA, Chapter 8, Open Government Law, Section 8107(a) and with a quorum present, Chairwoman Obispo called to order the regular meeting of the GMHA Board of Trustees at 5:04 p.m. on Wednesday, October 26, 2022 via Zoom Video Conferencing.	Chairperson	None	None
<b>II. REVIEW AND APPROVAL OF MINUTES</b>				
A. October 5, 2022	Trustee Waibel motioned, and it was seconded by Trustee Davis, to approve the October 5, 2022 minutes with corrections. The motion carried with all ayes.	All Board Members	None	Approved
<b>III. OLD BUSINESS</b>				
A. Res. 2023-06, Relative to the Declaration of Treasurer of the Guam Memorial Hospital Authority Board of Trustees	<p>Mr. Luther informed the Board of the following dual officer capacity:</p> <ul style="list-style-type: none"> <li>Monthly compensation cannot exceed \$400.</li> <li>Conflict of interest is inherently imputed to their role as a dual officer and should be taken into consideration.</li> <li>For the purposes of a quorum and an affirmative vote, the dual officer may only be counted once.</li> </ul> <p>Trustee Waibel motioned, and it was seconded by Trustee Davis to approve Res. 2023-06, Relative to the Declaration of Treasurer of the Guam Memorial Hospital Authority Board of Trustees. The motion</p>	All Board Members	None	Approved



	carried with all ayes.			
<b>IV. NEW BUSINESS</b>				
	There were no new business matters for discussion.	None	None	None
<b>V. MANAGEMENT'S REPORT</b>				
A. Patient Census	<ul style="list-style-type: none"> <li>❖ Covid Census (as of October 26, 2022): <b>0</b></li> <li>❖ Pediatric Census (as of October 26, 2022): <b>12</b> <ul style="list-style-type: none"> <li>➤ PICU: <b>3</b></li> </ul> </li> </ul>	Executive Management	None	Informational
B. Travel Nurses	<ul style="list-style-type: none"> <li>❖ Total # of travel nurses: <b>33</b></li> <li>❖ Travel Nurses are being utilized in the ER, ICU, Interventional Radiology, NICU, Telemetry, &amp; Respiratory.</li> <li>❖ Efforts to decrease the hourly rates continue, however the hourly rates continues to be \$120.</li> </ul>	Executive Management	None	Informational
C. Vaccination Clinic	<ul style="list-style-type: none"> <li>❖ Percentage of vaccinated employees and physician providers: <b>98%</b></li> <li>❖ Percentage of employees boosted: <b>76%</b></li> <li>❖ # of Unvaccinated Employees: <b>26</b></li> <li>❖ # of COVID Positive Employees since January 2022: <b>719</b></li> <li>❖ # COVID positive employees cleared: <b>717</b></li> </ul>	Executive Management	None	Informational
D. Electronic Health Record (EHR) System Launch	<ul style="list-style-type: none"> <li>❖ The MedSphere CareVue EHR System went live on Wednesday, October 19, 2022.</li> </ul>	Executive Management	None	Informational
E. CIHQ Accreditation	<ul style="list-style-type: none"> <li>❖ The ongoing self-assessments with tracer methodology activities, monthly trainings, and environment and life safety walk rounds continue.</li> <li>❖ The Mock Survey scheduling is closed, and will reopen on November 1, 2022. Ms. Manglona will submit a request for the Clinical Mock Survey for the first quarter of 2023.</li> </ul>	Executive Management	None	Informational
F. CMS Recertification Survey	<ul style="list-style-type: none"> <li>❖ Pending official report for the recertification survey done from September 19-23, 2022.</li> </ul>	Executive Management	None	Informational
G. FEMA Public Assistance (PA) Projects	<ul style="list-style-type: none"> <li>❖ Laundry Expenses and Abbott Testing: \$1.2M approved</li> <li>❖ Awaiting transmission of the 50% of the \$10.5M Travel Nurse Usage Reimbursement from the Department of Administration.</li> <li>❖ Pending FEMA approval for \$7.5M for the Travel Nurse Usage – Surge #3</li> </ul>	Executive Management	None	Informational

H. Pacific Island Health Officers Association (PIHOA) Executive Board Meeting	<ul style="list-style-type: none"> <li>❖ GMHA Executive participated in 71<sup>st</sup> PIHOA Executive Board Meeting from October 17-20, 2022.</li> <li>❖ The Palau Health Minister is the PIHOA President and the Guam Department of Public Health and Social Services Director is the Vice-President.</li> </ul>	Executive Management	None	Informational
I. Public Procurement Officer Certification Exam	<ul style="list-style-type: none"> <li>❖ Ms. Hechanova passed the Public Procurement Officer Certification Exam.</li> </ul>	Executive Management	None	Informational
<b>VI. GUAM MEMORIAL HOSPITAL VOLUNTEERS ASSOCIATION (GMHVA) REPORT</b>				
A. GMHA 2022 Thanksgiving Raffle	<ul style="list-style-type: none"> <li>❖ Ongoing sells for the 2022 Thanksgiving Raffle continue.</li> </ul>	GMHVA President	None	Informational
<b>VII. BOARD SUBCOMMITTEE REPORTS</b>				
<b>A. <u>Joint Conference and Professional Affairs</u></b>		Chair & Vice-Chair, JCPA	None	Approved
1. <u>Res. 2023-07, Relative to the Reappointment of Active Medical Staff Privileges</u>	Dr. Um motioned, and it was seconded by Trustee Davis to approve Res. 2023-07 through 2023-10. The motion carried with all ayes. ---			
<ul style="list-style-type: none"> <li>a. <u>Dennis Sarmiento, MD</u></li> <li>b. <u>Edgar Magcalas, MD</u></li> <li>c. <u>Darius Richardson, MD</u></li> </ul>	Dr. Sidell informed the Board of the island-wide OB/GYN physician shortage.			
2. <u>Res. 2023-08, Relative to the Reappointment of Active Medical Staff Privileges</u>	Dr. Bordallo informed the Board that the Public Health Emergency Declaration for Guam remains in effective, therefore, GMHA can grant emergency licenses and temporary privileges as long as the physician has an active U.S. license.			
<ul style="list-style-type: none"> <li>a. <u>Adrian Cora-Morges, MD</u></li> </ul>				
3. <u>Res. 2023-09, Relative to the Appointment of Active Associate Medical Staff Privileges</u>				
<ul style="list-style-type: none"> <li>a. <u>Juan Quiros, MD</u></li> </ul>				
4. <u>Res. 2023-10, Relative to the Appointment of Provisional Medical Staff Privileges</u>				
<ul style="list-style-type: none"> <li>a. <u>Heidi Griffiths, MD</u></li> <li>b. <u>Lindsey Warner, MD</u></li> <li>c. <u>Charles Pluto III, MD</u></li> <li>d. <u>Russel Kosik, MD</u></li> </ul>				



<b>B. <u>Human Resources</u></b>  1. <u>Res. 2022-11, Relative to Amending the Minimum Qualification Requirements for the Clinical Pharmacist Position</u>	Trustee Waibel motioned, and it was seconded by Trustee Davis to approve Res. 2023-11, Relative to Amending the Minimum Qualification Requirements for the Clinical Pharmacist Position. The motion carried with all ayes.	Chair & Vice-Chair, HR	None	Approved
2. <u>Res. 2023-12, Relative to Abolishing the Classified Position of Hospital Safety and Security Administrator</u>	Res. 2023-12, Relative to Abolishing the Classified Position of Hospital Safety and Security Administrator was tabled.			Tabled
3. <u>GFT/CBA Union Negotiations</u>	Trustee Davis suggested to change Section 5 and Section 6 to read "Each party shall designate no more than five (5) persons..."  Trustee Waibel motioned, and it was seconded by Trustee Davis to approve the GFT/CBA Union Negotiations with the changes stated. The motion carried with all ayes.			Approved
<b>C. <u>Facilities, Capital Improvement Projects, and Information Technology</u></b>	Ms. Cruz informed the Board of the following EHR Project updates: <ul style="list-style-type: none"> <li>• Project Completion %: <b>99%</b></li> <li>• EHR Go-Live: Wednesday, October 19, 2022</li> <li>• End User Training is scheduled for August 15 – October 14, 2022 <ul style="list-style-type: none"> <li>○ Staff Training %: <b>69%</b> (764/1100)</li> <li>○ Remaining Staff Training %: <b>31%</b> (336/1100)</li> </ul> </li> <li>• Ongoing Tasks: <ul style="list-style-type: none"> <li>○ Issue Resolution: <ul style="list-style-type: none"> <li>▪ Cloud Infrastructure</li> <li>▪ Admissions, Discharges, Transfers (ADTs)</li> <li>▪ User Profiles</li> </ul> </li> <li>○ Equipment Procurement &amp; Setup: <ul style="list-style-type: none"> <li>▪ 24" Monitors</li> <li>▪ Multi-Factor Authentication Cards</li> <li>▪ iPads</li> </ul> </li> </ul> </li> </ul>	Chair Fac, CIP, & IT	None	Informational



	<ul style="list-style-type: none"> <li>▪ BCMA Carts</li> <li>○ Archival Tool Migration</li> <li>○ Power BI Reports</li> </ul> <p>Mr. Kando informed the Board of the following key accomplishments:</p> <ul style="list-style-type: none"> <li>• Pharmacy Warehouse Expansion Project was completed on October 7, 2022.</li> <li>• The Emergency Department Sally Port Project was completed.</li> <li>• Governor Leon Guerrero donated Eight (8) ICU/Telemetry Level Beds on October 19, 2022.</li> <li>• Roof and Envelope Upgrades: <ul style="list-style-type: none"> <li>○ All three (3) contractors are on the mobilization phase.</li> </ul> </li> <li>• SNF B-Wing: <ul style="list-style-type: none"> <li>○ Package 1 &amp; 2 are ongoing. Extensions have been granted due to supply chain issues.</li> </ul> </li> <li>• AHU Removal and Replacement Project is ongoing.</li> <li>• The complete design for the Center Island Parking will be submitted on October 31, 2022.</li> <li>• Z-Wing Demolition: <ul style="list-style-type: none"> <li>○ Temporary Parking will be available on Monday, October 31, 2022.</li> </ul> </li> <li>• HVAC System upgrade efforts continue.</li> <li>• The development/update for the MOU between the Guam Power Authority (GPA) is ongoing.</li> </ul>			
<b>D. <u>Governance, Bylaws, and Strategic Planning</u></b>	Trustee Siliang informed the Board that the Governance, Bylaws, and Strategic Planning Subcommittee did not meet for the month of October 2022.	Chair GBSP	None	Informational
<b>E. <u>Quality and Safety</u></b>	Chairwoman Obispo informed the Board of the urgent need to hire an on-site Radiologist.	Chair Q&S	None	Informational
<b>F. <u>Finance and Audit</u></b>	Chairwoman Obispo informed the Board that the Finance and Audit Subcommittee did not meet for the	Chair F&A	None	None

	<p>month of October 2022.</p> <p>--</p> <p>Ms. Hechanova informed the Board of the following:</p> <ul style="list-style-type: none"> <li>• There was meeting with the OPA and Ernst and Young, as they are our new auditor for the FY2022 Audit.</li> <li>• The Cost Report and Audit are due on February 2023.</li> </ul>			
<b>VIII. PUBLIC COMMENT</b>				
	<p>Dr. Teresa Borja inquired on the following:</p> <ul style="list-style-type: none"> <li>• Inquired if there is a Board of Trustees Orientation Packet to review while awaiting her confirmation.</li> <li>• Inquired about the process of the items that are beyond useful life. <ul style="list-style-type: none"> <li>◦ Mr. Kando mentioned that the Materials Management Department will audit the items and determine if it can still be used, if not, it will be sent to GSA for storage or disposal.</li> </ul> </li> <li>• Suggested to inform the media of all the upcoming/ongoing projects and services that GMHA is offering and completing to keep the public informed.</li> </ul>	Public	None	Informational
<b>IX. ADJOURNMENT</b>				
	<p>There being no further business matters for discussion, Chairwoman Obispo declared the meeting adjourned at 6:38 p.m. motioned by Trustee Waibel and seconded by Trustee Davis. The motion carried with all ayes.</p>	All Board members	None	Approved

Transcribed by: Kamalin Toves

Kamalin Toves  
Administrative Assistant

Submitted by: Sonia Siliang

Sonia Siliang  
Secretary

**CERTIFICATION OF APPROVAL OF MINUTES:** The minutes of the October 26, 2022 regular session meeting were accepted and approved by the GMHA Board of Trustees on this 23<sup>rd</sup> day of November 2022.

Certified by: Theresa Obispo

Theresa Obispo, Chairperson



# GUAM MEMORIAL HOSPITAL AUTHORITY

## ATURIDÄT ESPETÄT MIMURIÄT GUÅHÅN

850 Governor Carlos Camacho Road, Tamuning, Guam 96913  
Operator: (671) 647-2330 or 2552 | Fax: (671) 649-5508



### BOARD OF TRUSTEES

#### Official Resolution No. 2023-12

#### “RELATIVE TO THE APPOINTMENT OF PROVISIONAL MEDICAL STAFF PRIVILEGES”

<u>Practitioner</u>	<u>Department</u>	<u>Specialty</u>	<u>Expiration Date</u>
Palan Annamalai, MD	Radiology	Radiology	October 31, 2023
Alexandra Hamb, MD	Medicine	Family Medicine	October 31, 2023
Edison Manaloto, MD	Medicine	Internal Medicine	October 31, 2023
Hiba Younis, MD	Medicine	Internal Medicine	October 31, 2023
Juan Paolo Lirio, MD	Medicine	Internal Medicine	October 31, 2023
Jennifer Law, MD	Emergency Room	Emergency Medicine	October 31, 2023
Gladys Linsangan, MD	Pediatric	Pediatrics	October 31, 2023

**WHEREAS**, the above listed practitioners met the basic requirements for Provisional Medical Staff Membership as determined by the appropriate Medical Staff Departments and Committees pursuant to the GMHA Medical Staff Bylaws, Article IV, Section 4.3; and

**WHEREAS**, the Medical Executive Committee met on October 26, 2022 and the Joint Conference and Professional Affairs Committee met on November 16, 2022 and recommended approval of Provisional Medical Staff Membership appointment for the above listed practitioners; and

**WHEREAS**, all appointments to Provisional Medical Staff Membership require Board approval; now, therefore be it

**RESOLVED**, that the Board of Trustees approves this recommendation to appoint the above named practitioners to Provisional Medical Staff as recommended; and, be it further

**RESOLVED**, that the Board of Trustees directs the Hospital Administrator to duly notify the practitioners listed above and all Hospital and Medical Departments of these appointments; and be it further

**RESOLVED**, that the Board of Trustees Chairperson certifies and the Board of Trustees Secretary attests to the adoption of this Resolution.

**DULY AND REGULARLY ADOPTED ON THIS 23<sup>rd</sup> DAY OF NOVEMBER 2022.**

Certified by:

Theresa Obispo  
Chairperson

Attested by:

Sonia Siliang  
Secretary





# GUAM MEMORIAL HOSPITAL AUTHORITY

ATURIDÁT ESPETÁT MIMURIÁT GUÅHÅN

850 Governor Carlos Camacho Road, Tamuning, Guam 96911  
Operator: (671) 647-2330 or 2552 | Fax: (671) 649-5508



## BOARD OF TRUSTEES Official Resolution No. 2023-13

### **“RELATIVE TO APPROVING RENEWAL OF THE MEDICAL STAFF RULES AND REGULATIONS FOR THE MEDICINE DEPARTMENT”**

**WHEREAS**, the Medical Staff Bylaws and Medical Executive Committees had reviewed the Medical Staff Rules and Regulations; and

**WHEREAS**, as a result of the review, the committees accept and approve the renewal of the Medical Staff Rules and Regulations; and

**WHEREAS**, on November 16, 2022, the Joint Conference and Professional Affairs subcommittee reviewed and recommended that the Board of Trustees approve the renewal to the Medical Staff Rules and Regulations for the Medicine Department; now, therefore, be it

**RESOLVED**, that the Board of Trustees accepts and approves the Joint Conference and Professional Affairs subcommittee's recommendation; and, be it further

**RESOLVED**, that the Board of Trustees Chairperson certifies and the Board of Trustees Secretary attests to the adoption of this Resolution.

**DULY AND REGULARLY ADOPTED ON THIS 23<sup>rd</sup> DAY OF NOVEMBER 2022.**

Certified by:

Theresa Obispo  
Chairperson

Attested by:

Sonia Siliang  
Secretary



# GUAM MEMORIAL HOSPITAL AUTHORITY

ATURIDÁT ESPETÁT MIMURIÁT GUÁHÂN

850 Governor Carlos Camacho Road, Tamuning, Guam 96913  
Operator: (671) 647-2330 or 2552 | Fax: (671) 649-5508



## MEDICAL STAFF RULES AND REGULATIONS

### INTERNAL MEDICINE DEPARTMENT

#### SECTION I: GENERAL

- A. This Department shall be under the direction of the Chairperson, Internal Medicine Department who shall be responsible to the President of the Medical Staff of Guam Memorial Hospital Authority.
- B. The purpose of the Internal Medicine Department is to provide internal medicine, internal medicine subspecialties, and affiliated specialties medical care according to recognized standards; to provide a mechanism for quality assessment and improvement and to provide appropriate educational opportunities for the members.
- C. Internal Medicine Department physicians with privileges in other departments are subject to the Rules and Regulations of that department.
- D. The subspecialties of the Department of Internal Medicine may include: Cardiovascular Disease; Critical Care Medicine; Endocrinology, Diabetes and Metabolism; Gastroenterology; Gerontology; Hematology; Infectious Disease; Medical Oncology; Nephrology; Pulmonary Disease; Rheumatology.
- E. Other specialties that may be part of the Department are: Allergy/Immunology; Dermatology; Neurology; Physical Medicine & Rehabilitation; Psychiatry.

#### SECTION II: DEPARTMENT CHAIRPERSON QUALIFICATIONS

- A. See Medical Staff Bylaws Section 11.6-2, "Qualifications of Department Chairpersons".
- B. Be Board Certified by the American Board of Internal Medicine or possess the knowledge and skills comparable to those expected of a corresponding American Board Certified physician in Internal Medicine, or be American Board Certified in one of the other specialties (see Section I, E), or Board eligible or possess comparable knowledge and skills as a result of training and experience and recognized by the department members.
- C. Have demonstrated administrative skills and experience.

Department Review and Approval:  
Medicine Dept: 9/15/2022  
By Laws: 11/4/2022  
MEC: 11/8/2022  
JCFA: 11/16/2022

**SECTION III: QUALIFICATIONS AND PRIVILEGES**

- A. Eligibility for internal medicine privileges must be based on an individual's education, training, experience, and demonstrated current clinical competence and shall be delineated on the Internal Medicine (and/or appropriate subspecialty) Privilege form approved by the Department of Internal Medicine, Credentials Committee, Medical Executive Committee and the Board of Trustees.
- B. Eligibility for privileges in the other specialties must be based on an individual's education, training, experience, and demonstrated current clinical competence and shall be delineated on the appropriate other specialties (Section I, E.) privilege forms approved by the Department of Internal Medicine, Credentials Committee, Medical Executive Committee and the Board of Trustees.
- C. Acceptable education will consist of graduation from a medical school approved by the Council on Medical Education of the American Medical Association, or graduation from an osteopathic school approved by the Bureau of Professional Education of the American Osteopathic Association, or from a foreign school acceptable to the Guam Board of Medical Examiners, plus education leading to qualification as an Internal Medicine Physician, or other specialty (Section I, E.)
- D. A member of the Department of Internal Medicine is defined as a physician who:
  - 1. Is certified by the American Board of Internal Medicine or appropriate specialty board approved by the American Board of Medical Specialties; or
  - 2. By reason of his/her education, training, and experience, has been judged eligible by such a board for its examination; or
  - 3. Has obtained in a country outside the United States, graduate internal medicine, subspecialty, or specialty education which satisfies the training requirements of the American Board of Internal Medicine or appropriate specialty board.
- E. It is also recognized that privileges in the Department of Internal Medicine may also be granted to physicians who do not meet this definition, under the following conditions:
  - 1. A physician who received his/her medical degree prior to 1978 and has had active membership for over three years in a hospital approved by the Centers for Medicare & Medicaid Services where most of his/her privileges were granted; or
  - 2. A physician who has just completed formal training in an approved internal



medicine or department specialty residency program but has not passed the Board. This would not exceed one year plus the Board's practice requirement, if any.

- F. The granting and continuation of internal medicine department privileges will be based upon the staff member's record of demonstrated performance as evaluated by an established hospital peer review mechanism and as specified in the Department's Quality Improvement Plan.
- G. Requests for privileges not generally associated with the field in which the applicant has been trained must be specifically requested and documented with evidence of appropriate training, experience, and current clinical competence.
- H. All members with privileges under the Internal Medicine Department must be certified in Basic Life Support (BLS). All members in this Department with ICU CCU and Medical Telemetry admitting privilege must be certified in Advanced Cardiac Life Support (ACLS). Members with current ACLS certification are not required to maintain separate BLS certification.
- I. Applicants for Initial Appointment and Re-Appointment are required to indicate the number of procedures performed over the past two years on the Delineation of Privileges Forms of the Medicine Department.

#### SECTION IV: PROCTORSHIP - PHYSICIANS

- A. Requirements
  - 1. Assignment for Internal Medicine Physicians and Internal Medicine Subspecialties (i.e. Cardiovascular Disease; Critical Care Medicine; Endocrinology, Diabetes and Metabolism; Gastroenterology; Hematology; Infectious Disease; Medical Oncology; Nephrology; Pulmonary Disease; Rheumatology).

The Chairperson of the Department shall assign one or more physician members with active privileges the responsibility of monitoring/sponsoring the services rendered by a physician in the internal medicine (a like subspecialty will be assigned another like subspecialty, if available). The proctored physician is responsible for notifying the proctor of each hospital admission under his/her care. The proctor shall assist the applicant in becoming familiar with Hospital policies and to review the proctored physician's clinical performance. After twelve (12) admissions are proctored (a minimum of five (5) ICU/CCU if privileges requested), the Chair shall confer with the proctor(s) shall and submit a written recommendation to the Internal Medicine Department for extension or removal of proctorship.

2. Assignments for other department specialties (i.e. Allergy/Immunology; Dermatology; Neurology; Pathology; Physical Medicine & Rehabilitation; Psychiatry.

The Chairperson of the Department shall assign one or more physician members with active privileges the responsibility of monitoring/sponsoring the services rendered by a physician in the same specialty, if available. The proctored physician is responsible for notifying the proctor of each hospital admission under his/her care. The proctor shall assist the applicant in becoming familiar with Hospital policies and to review the proctored physician's clinical performance. For Neurology, Psychiatry, Physical & Rehabilitation Medicine after twelve (12) admissions or consultations are proctored (a minimum of five (5) ICU/CCU if privileges requested), the proctor shall submit a written recommendation to the Internal Medicine Department for extension or removal of proctorship.

The other specialties will individualize their proctorship based on the specialty (i.e., Allergy/Immunology; Dermatology. The other specialties proctors shall submit a written recommendation to the Internal Medicine Department for extension or removal of proctorship after the first six months.

**B. Procedure and Reporting**

1. The proctored physician will notify the proctoring physician as soon as possible for each admission or consultation. The proctoring physician will review the chart within 36 hours after admission. The proctoring physician will be encouraged to exercise professional judgment and to completely review the medical care, documentation, and outcomes of the patients.
2. The proctorship report forms shall be confidential and shall not be photocopied or shared with anyone except the proctored physician and the Department Chairperson. Summaries of proctorship activities shall be forwarded to the Credentials Committee and Medical Executive Committee.

**SECTION V: PHYSICIAN DIRECTORS**

**A. Qualifications**

1. The Medical Directors of the Cardiology, Hemodialysis; Intensive Care, Cardiac Care, & Telemetry Units; Neurology; Laboratory; Radiology/ Nuclear Medicine; Respiratory Care, Skilled Nursing Facility; & others as necessary. The Physician

Directors should be currently U.S. Board Certified in Internal Medicine or an appropriate subspecialty/specialty, as determined by the department and be a member of the Department of Internal Medicine in accordance with Section III of the Department of Internal Medicine Rules & Regulations and the Medical Staff Bylaws.

Additional fellowship training in an appropriate Internal Medicine subspecialty or appropriate Specialty is recommended but not required. In lieu of such Fellowship, training in an appropriate Residency Program followed by at least two years of demonstrated competence and appropriate subspecialty or specialty privileges plus current subspecialty or specialty privileges are required.

2. The Director should also have demonstrated administrative ability.
3. The Physician Directors report to the Hospital Administrator and Associate Hospital Administrator of Medical Services, and work collaboratively with the Chair of Special Care Committee, and Chair of Internal Medicine Department.

**B. Physician Directors**

1. Physician Director of Cardiology oversees cardiology care in all areas of the hospital and the electrocardiograms, echo cardiology, and stress testing for the hospital.
2. Physician Director of Hemodialysis unit oversees the Hemodialysis and Peritoneal Dialysis in all areas of the hospital and the Hemodialysis Unit.
3. Physician Director of Intensive Care, Cardiac Care, and Telemetry Units if not designated by the Hospital Administrator or Associate Administrator of Medical Services is the chair of Special Care Committee, and oversees the services of these units as well as the cardiac rehabilitation program.
4. Physician Director of Neurology (Neurologist) oversees the neurology in all areas of the hospital, neurology laboratory, and electroencephalograms performed in all areas of the hospital, and other rehabilitative services of the hospital.
5. Physician Director (Pathologist) of Laboratory oversees the medical laboratory and pathology for all areas of the hospital.
6. Physician Director of Respiratory Care oversees respiratory care services provided to all areas of the hospital.



7. Physician Director of Radiology/Nuclear medicine (Radiologist) oversees the Radiology Department and radiology and nuclear medicine care in all areas of the hospital.
8. Physician Director of Skilled Nursing facility oversees the Skilled Nursing Facility, and other rehabilitative services provided by the hospital.

**C. Appointment Process**

The Physician Medical Directors are recommended by the Associate Administrator of Medical Services and appointed by the Hospital Administrator.

**D. Duties and Responsibilities of Physician Directors**

1. Ensures that the policies and procedures established by the medical staff and the appropriate standards of the accreditation organization for the continuing operation of the units are implemented through close liaison with the head nurses, nursing administration, and or ancillary administration.
2. Ensures that good medical care is rendered through the above methods and through regular communication with attending physicians when appropriate. Assists in the development and implementation of Quality Improvement (QI) Plans;
3. Documents review of the hospital QI activities as they apply to the area overseen or Unit and ensures the identified problems are properly addressed, corrected and evaluated for effectiveness of corrective actions. Reports quarterly to the Department of Internal Medicine on the above matter and any other issues;
4. Monitors to ensure appropriate utilization management of the subspecialty, specialty and/or specialty unit(s). Determines bed priority in consultation if appropriate with the appropriate head nurse or Nursing Supervisor and the physician(s) responsible for the patient for the disposition of a patient when patient load exceeds optimal operational capacity, when necessary;
5. Approves, with consultation with the Nursing Supervisor(s), and/or ancillary administration the identification and implementation of planned appropriate orientation, in-service training and continuing education programs for the physician, registered nurses and support staff who perform direct or indirect patient care services.
6. Provides appropriate information to the Internal Medicine Department Chairperson

and Vice-Chairperson to assist with the delineation of privileges for physicians at initial appointment and reappointment who request privileges in special units, and Internal Medicine Department specialties.

**SECTION VI: ALLIED HEALTH PROFESSIONALS**

**A. Psychiatric Nurse**

**1. Qualifications**

- a. Be a graduate of an accredited professional school of nursing; and
- b. Be currently licensed to practice nursing in the United States, including Guam; and
- c. Possess certification as a Psychiatric Nurse from the American Nurses Association; and
- d. Have at least five (5) years' experience as a psychiatric nurse.

**2. Privileges**

- a. Must always practice under the supervision of a sponsoring physician (psychiatrist). The supervision may be direct or indirect (for routine procedures). The Psychiatric Nurse, as well as the sponsoring physician, is responsible for all actions of the Psychiatric Nurse.
- b. Is limited by the scope of privileges recommended by the Department of Internal Medicine, Credentials Committee, and Medical Executive Committee and as delineated and approved by the Board of Trustees.
- c. Shall initiate immediate consultation from the sponsoring physician who shall be responsible for the care of any patient beyond the scope of the granted privileges, which include evaluation and consultation.
- d. Shall not write orders.
- e. Must give a copy of the consultations to the sponsoring physician within forty-eight (48) hours. Must keep chart number and date of all consultations in the event the Chairperson of the Department requests record reviews.



- f. Shall have progress notes countersigned by the sponsoring psychiatrist within three (3) days of service.

**B. Clinical Psychologist**

**1. Qualifications**

- a. Earned doctorate (Ph.D.) in clinical or counseling psychology from an accredited institution.
- b. Documentation and verification of supervised experience of at least two (2) years (3,000 hours) is required. (No less than 1,500 hours of experience must be post degree conferral.) This requirement is completed by serving a one (1) year full-time internship after receiving the doctoral degree. Experience must have been supervised by a Licensed Clinical Psychologist, or in part, by a Board Certified Psychiatrist (Doctor of Medicine or Doctor of Osteopathy).

The supervised experience should have included interviewing, counseling, diagnosing, performing mental status exams, and administering and interpreting relevant tests.

- c. Documentation of experience in counselor training or supervision in a health/medical facility. Training may include medical aspects and psychosocial aspects of mental illness or disability.
- d. Current license to practice Clinical Psychology in the Territory of Guam.

**2. Privileges**

- a. Practice under the supervision of a sponsoring physician. The supervision may be direct or indirect (for routine procedures). The Clinical Psychologist, as well as the sponsoring physician, is responsible for all actions of the Clinical Psychologist.
- b. Perform consultations within the scope of clinical psychology as delineated on the approved privileges form.
- c. Must give a copy of the consultations to the sponsoring physician within forty-eight (48) hours. Must keep chart number and date of all consultations



in the event the Chairperson of the Department requests record reviews.

**C. Allied Health Professional (AHP) Specialty / Subspecialty scope of service:**

- a. All AHPs shall have a supervising physician
- b. All AHP's shall be on call with a staff physician in their respective specialty
- c. All AHP's shall attend to the patient in a timely manner when consulted, obtain history and physical exam, review all relevant labs and imaging studies and report to the supervising physician or specialty attending. After comprehensive discussion of the case AHP may proceed to complete the consultation order laboratory and imaging studies and recommend any management discussed with the supervising physician or specialty attending physician.
- d. Both the AHP and the supervising physician or specialty attending shall communicate their recommendations and findings to the attending physician on the case.
- e. All consultations and follow up care management shall be followed by the AHP and their respective physician supervisor or specialty attending.
- f. AHP shall be in communications with the physician supervisor or specialty attending at all times with regards to all new or established consultations, management recommendations, laboratory studies, imaging studies, and medication ordering or dialysis treatments.
- g. All Consults, Laboratory and imaging studies, medications and dialysis treatment orders and all other procedures that AHP may have the privilege for, shall be cosigned by the specialty attending /Supervising physician in a timely manner per GMHA Medical Staff Bylaws.
- h. All medical records shall be signed by AHP and cosigned by the attending supervising physician in a timely manner based on the GMHA bylaws.
- i. AHP shall follow all the rules and regulations of their respective department and the GMHA bylaws in its entirety.

**SECTION VII - PROCTORSHIP ALLIED HEALTH PROFESSIONALS**

**A. Requirement for Allied Health Professionals**

The Department Chairperson will assign one or more Internal Medicine Department members with active privileges the responsibilities of monitoring/proctoring the services rendered to the first twenty (20) patients for consultation or admitted to the service for which privileges are requested by the proctored Allied Health Professional.

**B. Procedure and Reporting**

1. The proctored Allied Health Professional will notify the proctoring physician as soon as possible for each admission or consultation. The proctoring physician will review the chart within 36 hours after admission. The proctoring physician will be encouraged to exercise professional judgment and to completely review the medical care, documentation, and outcomes of the patients.
2. The proctorship report forms shall be confidential and shall not be photocopied nor shared with anyone except the proctored Allied Health Professional and the Department Chairperson. Summaries of proctorship activities shall be forwarded to the Credentials Committee and Medical Executive Committee.

**C. Internal Medicine and Subspecialty Allied Health Professional Proctorship**

1. If the applicant has no previous acute care/ hospital experience and or less than one Year experience as AHP in the specific specialty. AHP will be granted category 1 privilege to start proctorship. At the end of 6 months to one year as determined by the department proctorship/FPPE will be reviewed for approval of category 2 privileges.
2. If applicant has greater than a year of acute care/ hospital experience, AHP will be granted category 1 and 2 privileges. FPPE will be assigned by the department to be completed by a non-sponsoring physician or active member of the department.
3. All patient consults, treatment recommendations, and management by Allied Health Professionals shall be under direct supervision of attending physician/ Supervising Physician for 6 months or one year as determined by the department.
4. Proctorship will be performed by a non-sponsoring nephrologist and an active internal medicine staff member.
5. The Allied Health Professional shall participate in proctorship plan set by Medicine Department and FPPE by GMHA bylaws.

6. **FPPE shall consist of the following:** (as determined by the department)  
A. Category 1: 10 cases B. Category 2: 10 cases (Specific cases as determined by the Department) C. Consults and progress notes: 10 cases
7. The Allied Health Professional shall be granted a provisional membership of the Department of Medicine for One Year.
8. After successful completion of the proctorship and successful completion of the first year, the Allied Health Professional will be granted active membership of Medicine.

#### **SECTION VIII: PARTICIPATION IN PERFORMANCE IMPROVEMENT INITIATIVES**

Department members will actively participate in GMHA quality assessment/performance improvement, risk management, utilization review, patient safety, and compliance activities to include but not be limited to conducting peer review and morbidity and mortality reviews; participating in ongoing professional practice evaluations, and when necessary, focused professional practice evaluations; participating in the GMHA Safety Learning System; serve as team champions; participating on root cause analyses and investigations; participating in failure mode effects analyses; participating in departmental, committee, and team meetings; and completing all education and training related to these areas as deemed mandatory by the CEO, the Associate Administrator of Medical Services, and/or the Assistance Associate Administrator of Medical Services.

#### **SECTION IX: HOUSE CASES & ON CALL COVERAGE**

All members of the Department will be placed on the Internal Medicine House On-Call Schedule on a rotating basis for internal medicine and/or an internal medicine specialty; or for one of the other defined specialties in the Medicine Department unless exempted by the Department.





# GUAM MEMORIAL HOSPITAL AUTHORITY

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### BOARD OF TRUSTEES Official Resolution No. 2023-14

#### **“RELATIVE TO ESTABLISHING THE TERMS AND CONDITIONS OF EMPLOYMENT FOR IN-HOUSE LEGAL COUNSEL: JEREMIAH B. LUTHER”**

**WHEREAS**, the Guam Memorial Hospital Authority (GMHA) is a public corporation and autonomous instrumentality of the Government of Guam which operates Guam’s only public hospital, the Guam Memorial Hospital (Hospital), and Skilled Nursing Facility (SNF) and whose mission is to provide quality patient care in a safe environment; and

**WHEREAS**, pursuant to the Guam Code Annotated Title 10, Chapter 80, Section 80114(a): The Guam Memorial Hospital Authority is authorized to “employ an attorney to assist and represent the Hospital and to advise the Board in all civil matters in which the Hospital is a party or in which the Hospital is legally interested...”; and

**WHEREAS**, pursuant to Guam Code Annotated Title 10, Chapter 80, Section 80114(b): “The Guam Memorial Hospital Authority may set the terms and conditions of employment for the attorney, his or her compensation, and whether he or she will be appointed as a full-time employee, or an independent consultant;” and

**WHEREAS**, Jeremiah B. Luther is a duly licensed attorney, admitted to practice before the courts of Guam as set forth pursuant to Guam Code Annotated Title 7, Section 9A113, and is a member in good standing with the Guam Bar Association; and

**WHEREAS**, on June 1, 2022 Jeremiah B. Luther accepted a position to act as GMHA’s in-house, legal counsel, at the position of an Attorney 4.6 within the classified system, and with the understanding that he would take all reasonable steps to maintain an office space within GMH and devote the entirety of his work to representing GMHA and its interests; and

**WHEREAS**, Jeremiah Luther graduated from law school in 2009 and has been a practicing lawyer and a member-in-good standing with the State Bar of Tennessee and the US Court for the Middle District of Tennessee since 2010; and

**WHEREAS**, Jeremiah Luther served as an Assistant Attorney General and Acting Attorney General for the State of Yap, Federated States of Micronesia from 2011 through 2013; and

**WHEREAS**, Jeremiah Luther served as a criminal prosecutor at the Office of the Attorney General, Guam from 2014 – 2019 and again from 2020 – 2022; and

**WHEREAS**, from June 1, 2022 to the present day, GMHA administration and the Board of Trustees have had the opportunity to review the quality of attorney Luther’s work, his dedication



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to representing GMHA and its employees, and have taken into account the value of having legal counsel on-site; and

**WHEREAS**, other autonomous agencies such as Guam Power Authority and Guam Waterworks Authority each have employed legal counsel and set their “Staff Attorney” salaries at approximately \$125,000 (one-hundred twenty-five thousand dollars) and \$135,000 (one-hundred thirty-five thousand dollars) respectively; and

**WHEREAS**, GMHA Director Lillian Perez-Posadas and Jeremiah Luther have been involved in negotiations resulting in the following recommended **Terms and Conditions for Staff Attorney Employment**:

- (1) Jeremiah Luther shall be classed as a “Staff Attorney” position;
- (2) Jeremiah Luther’s base salary shall be set at a rate of \$135,000 (one-hundred, thirty-five thousand dollars) per year;
- (3) Salary pay shall be calculated to have begun on June 1, 2022 and Jeremiah Luther shall be awarded back pay as if his salary had been adjusted on September 1, 2022;
- (4) Jeremiah Luther shall be considered a classified employee, pursuant to law, and shall retain any annual leave, sick leave, or other benefits he has accrued prior to the passage of this Resolution;
- (5) Jeremiah Luther shall have access to the same benefits afforded to any other Government of Guam classified employee;
- (6) GMHA management shall commit to making good-faith efforts towards:
  - (a) locating and dedicating office space sufficient to house in-house legal counsel(s) and dedicated staff;
  - (b) hiring at least one secretary or one paralegal dedicated to supporting in-house legal counsel; and/or
  - (c) hiring another staff attorney to act as co-counsel;
- (7) Jeremiah Luther shall be employed as a full-time Staff Attorney for the GMHA and the Board of Trustees. He shall not take on or represent any client other than GMHA without the express permission of the Board of Trustees. He shall abide by the Guam Rules of Professional Conduct and any other rule governing the ethical conduct of attorneys that may apply to him while representing GMHA;
- (8) Any other term or condition of employment that is not described herein shall be set by any applicable law governing the employment rights or obligations of classified employees;



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- (9) Any provision set forth herein that shall be found to be in violation of the law shall not work to invalidate any other provision or the terms and conditions of employment as a whole; and

**WHEREAS**, this Board has taken into consideration Jeremiah Luther's more than 10 (ten) years of experience in the practice of law, his prior service in both Micronesia and Guam, his familiarity with the Guam legal system, his body of work at GMHA from June 1, 2022 through the present day, and the need for GMHA to have access to a dedicated, in-house legal counsel on a day to day basis; therefore, it is

**RESOLVED**, that the Board adopts the Terms and Conditions for Staff Attorney Employment of Jeremiah Luther set forth above and incorporated herein by reference; be it further

**RESOLVED** that the Board of Trustees Chairperson certifies and the Board of Trustees Secretary attests to adoption of this Resolution.

**DULY AND REGULARLY ADOPTED ON THIS 23<sup>rd</sup> DAY OF NOVEMBER 2022.**

Certified by:

Theresa Obispo  
Chairperson

Attested by:

Sonia Siliang  
Secretary





# GUAM MEMORIAL HOSPITAL AUTHORITY

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## BOARD OF TRUSTEES Official Resolution No. 2023-15

### **“RELATIVE TO CREATING THE POSITION OF ASSISTANT HOSPITAL INFORMATION TECHNOLOGY ADMINISTRATOR”**

**WHEREAS**, the request for the creation of Assistant Hospital Information Technology Administrator was received by the Human Resources Department on December 6, 2021 at the recommendation of the Hospital Administrator/CEO; and

**WHEREAS**, the creation of this position is predicated by the need to more effectively and strategically align GMHA's IT Department with the organization-wide IT Infrastructure, in order to maintain and sustain operational continuity and perpetually interface with the various information technology systems and applications; and

**WHEREAS**, the creation of this position is essential to ensure succession planning, and the need to adjust staffing requirements in order to meet GMHA operational and strategic goals, objectives, initiatives, standards and functions; enhance cyberattack security; and

**WHEREAS**, the Human Resources Department conducted the position classification study as prescribed by the Hospital Administrator/CEO on January 10, 2022, and subsequently submitted its recommendation to create the position of Assistant Hospital Information Technology Administrator; and

**WHEREAS**, the provisions of 4 GCA, Chapter 6 § 6303.1(a) – Transparency and Disclosure for the creation of position have been met; and

**WHEREAS**, the proposed class specification of the position is hospital specific and that there is no impact on any other agency outside the Authority; and

**WHEREAS**, the Human Resources Subcommittee on March 8, 2022 recommended approval to accept the Hospital Administrator's petition to create and establish the Assistant Hospital Information Technology Administrator; now therefore be it

**RESOLVED**, that the GMHA Board of Trustees accepts the Human Resources Subcommittee's recommendation and approves the attached proposed class specification for the Assistant Hospital Information Technology Administrator; and be it further

**RESOLVED**, that the Board of Trustees Chairperson certifies and the Secretary attests to the adoption this Resolution.

**DULY AND REGULARLY ADOPTED ON THIS 23<sup>rd</sup> DAY OF NOVEMBER 2022.**

Certified by:

Theresa Obispo  
Chairperson

Attested by:

Sonia Siliang  
Secretary

## **ASSISTANT HOSPITAL INFORMATION TECHNOLOGY ADMINISTRATOR**

### **NATURE OF WORK IN THIS CLASS:**

Assists in providing vision and leadership for developing, designing and implementing Information Technology (IT) initiatives and in the planning, implementation and administration of hospital-wide IT systems in support of business operations in order to improve cost effectiveness, quality of services, business development, and security of information and systems.

### **ILLUSTRATIVE EXAMPLES OF WORK: (These examples do not list all the duties which may be assigned; any one position may not include all the duties listed.)**

Assists with administering the Hospital's Management of Information Systems (MIS), personnel and resources to provide hospital-wide Information Technology Management support and services, Healthcare Information Technology and Electronic Health Records (EHR) Advanced Patient Care Systems support and services, Data Processing Operations and Database Management services, Systems Analysis and Programming services, Local Area Networking and Database Administration and Security services, Systems Security Administration, Internet and Email access and Cyber Security services, Web Page management services, and Help Desk end user services and support to more than 900 Hospital end users and Business Associates 24 hours a day 7 days a week.

Participates in assisting with the Hospital strategic and operational governance processes of the business organization as a member of the management team; assists to formulate and deploy long-term strategic plans for acquiring and enabling efficient and cost-effective information processing and communication technologies.

Assists the Hospital IT Administrator with Information Technology strategic and operational planning to achieve Hospital goals by fostering innovation, prioritizing Information Technology initiatives, and coordinating the evaluations, deployment, and management of current and future Information Technology systems across the organization; assists with Management of Information Technology department operational and strategic planning, including business requirements, project planning, and organizing and negotiating the allocation of resources.

Assists in the development and maintenance of an appropriate Information Technology organizational structure that supports the needs of the Hospital.

Assists with establishing Information Technology departmental goals and objectives, operations and security policies and procedures.

Serves as an advocate for the Hospital's Information Technology vision via regular written and in-person communications with the organization's executives, department heads, and end users.

Assists with identifying opportunities for the appropriate and cost-effective investment of financial resources in Information Technology systems and resources, including staffing, sourcing, purchasing and in-house development.

Assists in the development, tracking and control of the information technology annual operating and capital budgets.

Performs related work as assigned.

### **MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:**

Knowledge of functions and capabilities of IT and Hospital and Health Care information technology processing.

**ASSISTANT HOSPITAL INFORMATION TECHNOLOGY ADMINISTRATOR**

Knowledge of the principles, practices and techniques of computer programming and systems analysis.

Knowledge of the principles and techniques of computer programming and systems analysis.

Knowledge of the principles, practices and techniques of HIPAA Privacy and Security.

Ability to administrator electronic data processing systems and activities.

Ability to administer electronic Health Level Seven (HL7) and Protected Health Information (PHI).

Ability to evaluate systems and processes and recommend adapting to cost savings electronic data processing techniques to improve program effectiveness.

Ability to make decisions in accordance with appropriate program guidelines.

Ability to interpret and apply pertinent laws, regulations and other program guidelines.

Ability to prepare cost estimate information for computer services.

Ability to work effectively with the public and employees.

Ability to communicate effectively, orally and in writing.

Skilled in systems design and data processing.

Skilled in supervision, planning, budget forecasting, project management, job scheduling, and personnel productivity.

**MINIMUM EXPERIENCE AND TRAINING:**

- A. Four (4) years of progressively responsible experience in computer systems or programming and analysis work, two years of supervisory experience, and graduation from a recognized college or university with a bachelor's degree in Computer Science, Management Information Systems or related field; or
- B. Any equivalent combination of experience and training which provides the minimum knowledge, abilities and skills.

ESTABLISHED: November 23, 2022

PAY GRADE/PLAN: P (GPP)

**HAY EVALUATION**

KNOW HOW:	E113	264
PROBLEM SOLVING:	E4 (43%)	115
ACCOUNTABILITY:	E1S	132
TOTAL POINTS -		511



**THERESA OBISPO, Chairperson  
Board of Trustees**





# GUAM MEMORIAL HOSPITAL AUTHORITY

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### BOARD OF TRUSTEES

#### Official Resolution No. 2023-16

#### “RELATIVE TO APPROVING THIRTY-NINE (39) NEW FEES”

**WHEREAS**, Public Law 26-66, places the rate making authority of the Guam Memorial Hospital Authority under the GMHA Board of Trustees; and

**WHEREAS**, the GMHA Board of Trustees has reviewed the Public Law 26-66; and

**WHEREAS**, a Public Hearing was held on September 27, 2022 and oral comments and written testimony have been solicited regarding the Thirty-Nine (39) new fees comprised of the following Hospital departments: Interventional Radiology, Medicine MD, OR (Surgery & Recovery), Radiology Diagnostics and Pharmacy; and

**WHEREAS**, the GMHA Board of Trustees has reviewed the list of new fees and found the same to be in order; now therefore be it,

**RESOLVED**, that the GMHA Board of Trustees directs the Hospital Administrator/CEO to continue to proceed with the adjudication process of these 39 new fee items, and be it further

**RESOLVED**, that the Chairperson certifies and the Secretary attests to the adoption of this resolution.

**DULY AND REGULARLY ADOPTED ON THIS 23<sup>rd</sup> DAY OF NOVEMBER 2022.**

Certified by:

Theresa Obispo  
Chairperson

Attested by:

Sonia Siliang  
Secretary

**GUAM MEMORIAL HOSPITAL AUTHORITY**  
**SUMMARY OF NEW FEE ITEMS/SERVICES**  
*for Submission to the 36th Guam Legislature*  
*Public Hearing on September 27, 2022*

NO	CHARGE CODE	DESCRIPTION	FEE MODEL RATE	DEPARTMENT	Description	Effective Date
1	76981	USE PARENCHYMA	\$100.00	INTERVENTIONAL RAD - MD	Professional Fee	6/2/2022
2	2219286	PLACEMENT DEVICE W/ULTRAS GUID	\$223.00	INTERVENTIONAL RAD - MD	Professional Fee	6/2/2022
3	2219287	PLACEMENT DEVICE W/MR GUID FIR	\$719.00	INTERVENTIONAL RAD - MD	Professional Fee	6/2/2022
4	2219288	PLACEMENT DEVICE W/MR GUID ADD	\$422.00	INTERVENTIONAL RAD - MD	Professional Fee	6/2/2022
5	2238218	ANGIO-THORACIC BRACHIO 2 ORDER	\$1,324.00	INTERVENTIONAL RAD - MD	Professional Fee	6/2/2022
6	2238217	ANGIO-THORACIC BRACHIO 3 ORDER	\$1,661.00	INTERVENTIONAL RAD - MD	Professional Fee	6/2/2022
7	2237197	TRANSCATH RETRIEVAL FB PERC	\$1,761.00	INTERVENTIONAL RAD - MD	Professional Fee	6/2/2022
8	2282284	INJECT MYELOGRAM/CT, LUMBAR	\$466.00	INTERVENTIONAL RAD - MD	Professional Fee	6/2/2022
9	2019287	PLACEMENT DEVICE W/MR GUID FIR	\$719.00	INTERVENTIONAL RADIOLOGY	Supply	6/2/2022
10	2198056	AquaTrk hydro .35x180cm Reg	\$275.52	INTERVENTIONAL RADIOLOGY	Supply	6/17/2022
11	2198057	AquaTrk hydro .35x180cm Stiff	\$277.48	INTERVENTIONAL RADIOLOGY	Supply	6/17/2022
12	2198058	AquaTrk hydro .35x260cm Reg	\$275.52	INTERVENTIONAL RADIOLOGY	Supply	6/17/2022
13	2198059	AquaTrk hydro .35x260cm Stiff	\$277.48	INTERVENTIONAL RADIOLOGY	Supply	6/17/2022
14	7099826	Echo TIP ENDOBR Blospy	\$983.00	OR(SURGERY & RECOVERY)	Supply	6/10/2022
15	7099827	Balloon Pre- Sterilized	\$1,058.90	OR(SURGERY & RECOVERY)	Supply	6/10/2022
16	7099828	Pre Cordial Steth	\$236.58	OR(SURGERY & RECOVERY)	Supply	6/10/2022
17	7099829	GVL 0STAT	\$140.71	OR (SURGERY & RECOVERY)	Supply	6/10/2022
18	7099830	Drape Craniotomy w/Pouch	\$73.61	OR (SURGERY & RECOVERY)	Supply	6/10/2022
19	7099831	Tube Oral Cuffed ETT 4.5	\$314.35	OR (SURGERY & RECOVERY)	Supply	6/10/2022
20	7099832	Tube Oral Cuffed ETT 5.0	\$314.35	OR (SURGERY & RECOVERY)	Supply	6/10/2022
21	7099833	Tube Oral Cuffed ETT 5.5	\$314.35	OR (SURGERY & RECOVERY)	Supply	6/10/2022
22	7099834	Tube Oral Cuffed ETT 6.0	\$314.35	OR (SURGERY & RECOVERY)	Supply	6/10/2022
23	7099835	Tube Oral Cuffed ETT 6.5	\$314.35	OR (SURGERY & RECOVERY)	Supply	6/10/2022
24	7099836	Tube Oral Cuffed ETT 7.0	\$314.35	OR (SURGERY & RECOVERY)	Supply	6/10/2022
25	7099837	Tube Oral Cuffed ETT 7.5	\$314.35	OR (SURGERY & RECOVERY)	Supply	6/10/2022
26	7099838	Smoke Evacuator Pencil	\$232.57	OR (SURGERY & RECOVERY)	Supply	6/10/2022
27	7099839	Trocar Bladeless 5MMX75MM	\$881.91	OR (SURGERY & RECOVERY)	Supply	6/10/2022
28	7099840	Trocar Bladeless 5MMX100MM	\$714.23	OR (SURGERY & RECOVERY)	Supply	6/10/2022
29	7099841	Trocars 11MMX100MM	\$709.07	OR (SURGERY & RECOVERY)	Supply	6/10/2022
30	7099842	Trocars 12MMX100MM	\$951.77	OR (SURGERY & RECOVERY)	Supply	6/10/2022
31	4299934	Cefazolin 2gm Inj	\$27.45	PHARMACY	Medicine	6/24/2022
32	2019285	PLACEMENT DEVICE W/ULTRAS GUID	\$635.54	RADIOLOGY DIAGNOSTIC	Supply	6/2/2022
33	2076391	MR ELASTOGRAPHY	\$544.00	RADIOLOGY DIAGNOSTIC	Supply	6/2/2022
34	2076981	USE PARENCHYMA	\$258.00	RADIOLOGY DIAGNOSTIC	Supply	6/2/2022
35	2076982	USE 1ST TARGET LESION	\$212.00	RADIOLOGY DIAGNOSTIC	Supply	6/2/2022
36	70558	MRI-BRAIN OPEN INTRACRANIAL	\$182.43	RADIOLOGY - MD	Professional Fee	6/2/2022
37	78391	MR ELASTOGRAPHY	\$182.00	RADIOLOGY - MD	Professional Fee	6/2/2022
38	78982	USE 1ST TARGET LESION	\$95.00	RADIOLOGY - MD	Professional Fee	6/2/2022
39	2219285	PLACEMENT DEVICE W/ULTRAS GUID	\$395.00	RADIOLOGY - MD	Professional Fee	6/2/2022

\*\*\*\*\* LAST ITEM \*\*\*\*\*

I certify that this listing of items comprises all fees required by law for submission at this time to be complete as presented here.

  
 Sydne P. Talsacan  
 Program Coordinator IV

9/14/22  
 Date

1st Endorsement of Concurrence:  
 I concur and further certify that this listing of items are exempted under Section 9301(i) to Article 3, Chapter 9, Division 1 of Title 5 of the Guam Code Annotated and in compliance with Title 10 GCA Part 2, Division 4, Chapter 80 §80109.

  
 Yakari B. Hechanova  
 Chief Financial Officer

9/14/2022  
 Date



# GUAM MEMORIAL HOSPITAL AUTHORITY

ATURIDĀT ESPETĀT MIMURIĀT GUĀHĀN

850 Governor Carlos Camacho Road, Tamuning, Guam 96913  
Operator: (671) 647-2330 or 2552 | Fax: (671) 649-5508



## BOARD OF TRUSTEES Official Resolution No. 2023-17

### “RELATIVE TO PAYMENT AUTHORIZATIONS BY SALARIED HOSPITAL EMPLOYEES AS BANK ACCOUNTS SIGNATORIES”

**WHEREAS**, the duties, powers and purposes of the Guam Memorial Hospital Authority are set by 10 GCA, Health and Safety, Chapter 80; and

**WHEREAS**, Section 80109 of the above law empowers the Hospital to establish its internal organization and management; and

**WHEREAS**, through its bylaws, the Board of Trustees are “policy-makers” and thereby hires a hospital administrator/CEO who has full charge and control of the operations and maintenance of the Hospital; and

**WHEREAS**, the Finance and Audit Sub-Committee considers payment authorizations operational in nature, and recommends that Resolution No. 08-27, *Relative to Payment Authorizations by Salaried Hospital Employees as Bank Accounts Signatories, Disbursing Officers, and Certifying Officers*, adopted on April 3, 2008, be hereby rescinded and superseded by this resolution; and

**WHEREAS**, the Finance and Audit Sub-Committee further recommends that signatories for all payment authorizations are salaried employees of the Hospital; now therefore be it

**RESOLVED**, that the Board of Trustees accepts the recommendations of the Finance and Audit Sub-Committee and approves payment authorizations by salaried employees (*not in an acting capacity*) as follows:

\$50,000 and less	Any one (1) original authorized signature	<u>List of Authorized GMHA Officials</u> Hospital Administrator/CEO Associate Administrator, Operations
More than \$50,000	Any two (2) original authorized signatures	Associate Administrator, Medical Services Associate Administrator, Clinical Services Chief Financial Officer
Payroll Checks	Any one (1) original signature or signature stamp	<u>List of Authorized GMHA Officials</u> Hospital Administrator/CEO Associate Administrator, Operations Chief Financial Officer





# GUAM MEMORIAL HOSPITAL AUTHORITY

## ATURIDÅT ESPETÅT MIMURIÅT GUÅHÅN

850 Governor Carlos Camacho Road, Tamuning, Guam 96913  
Operator: (671) 647-2330 or 2552 | Fax: (671) 649-5508



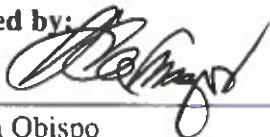
And be it further

**RESOLVED**, that the Hospital Administrator/CEO is authorized to cause the issuance of new bank signature cards and other appropriate legal documents as necessary to effectuate this resolution to include sending copies of this resolution to appropriate individuals or entities as necessary; and be it further

**RESOLVED**, that the Chairperson certifies and the Secretary attests to the adoption of this Resolution.

**DULY AND REGULARLY ADOPTED ON THIS 23<sup>rd</sup> DAY OF NOVEMBER 2022.**

Certified by:



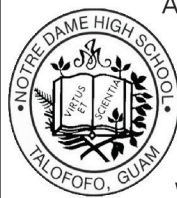
Theresa Obispo  
Chairperson

Attested by:



Sonia Siliang  
Secretary

# JOB OPENING



Accepting applications for the following teacher position:  
**Science - Biology**

Find the application on our website:  
[www.ndhsguam.com](http://www.ndhsguam.com)

Submit your application, resume, and official transcript to:  
[info@ndhsguam.com](mailto:info@ndhsguam.com)

## Guam Housing and Urban Renewal Authority

Notice of Intent  
Above-Step Recruitment Request for:

**Bedrick B. Briones** for the position of  
**Accountant II (Classified Limited-Term)**  
and  
**Gi Young Reyes** for the position of  
**Accountant II (Classified Limited-Term)**

Please refer to [www.ghura.org](http://www.ghura.org) for more information, or call the GHURA Human Resources Division at 475-1368.  
(This ad is paid using U.S. Dept. of HUD funds)



## Criminal Injuries Compensation Commission Public Meeting

Friday, November 18, 2022 at 2:00 p.m.  
Via Zoom Video Conference  
This hearing is open to the public via  
YouTube Live Stream Link: [oagguam.org/live](https://oagguam.org/live)

### AGENDA

- I. Meeting Call To Order
- II. Roll Call Of Commission Members
- III. Open Government Publication Compliance
  - A. Publication November 11, 2022
  - B. Publication November 16, 2022
  - C. Live Broadcasting Platform
- IV. Approval of Prior Minutes, September 02, 2022
- V. Old Business
  - A. Status of CICC Fund Level
- VI. New Business
  - A. Elect Chairperson
  - B. Status of CICC Program Reporting to Governor and Legislature
  - C. Discuss How Financial Reports Generated
  - D. Discuss Proposed Statutory Amendments to Title 8 GCA Chapter 161
  - E. Send Request to Compiler of Laws to Publish CICC Rules and Regulations
- VII. Adjournment

For more information or to arrange for  
ADA accommodations, please contact Amanda Castro at  
(671) 475-2570 ext. 3253

Meeting location: Office of the Attorney General Prosecution Conference Room,  
Suite 801, 8th floor, ITC Building.

This advertisement was paid with government funds by the Office of the Attorney General of Guam.

## CHINESE CHAMBER OF COMMERCE OF GUAM

(a non-for-profit organization)  
Statements of Financial Position

Assets	Year Ended December 31	
	2021	2020
Cash	20,192.61	13,892.39
Accounts Receivable	24,230.00	13,600.00
Deposit-Rent, Utility & Others	2,610.00	2,610.00
Total Assets	47,032.61	30,102.39
Net Assets - Unrestricted	47,032.61	30,102.39

### STATEMENTS OF ACTIVITIES

Changes in Unrestricted Net Assets:	Year Ended December 31	
	2021	2020
Revenues, Support and Gains (Loss):		
Membership Dues	42,090.00	46,325.00
Contributions	-	26,050.00
Miscellaneous Income	10,814.50	2,000.00
Membership Events Net	25,817.41	960.69
Total Unrestricted Revenues, Support and Gains	78,721.91	75,335.69
Expenses		
Donations	1,187.15	3,003.77
Supplies	-	19.00
Communication and Website	6,166.89	5,589.38
Postage and Shipping	179.21	143.90
Conferences, Conventions and Meetings	2,328.35	1,049.81
Other Expenses	802.27	1,310.34
Salaries and Wages	28,913.00	28,324.00
Taxes-FICA	1,090.67	1,987.76
Taxes-Licenses & Permit Fees	10.00	10.00
Advertising	216.00	683.00
Service Rendered	580.25	1,893.92
Membership Dues	110.00	110.00
Bank Charges	1,576.57	1,523.39
Occupancy and Utilities	10,668.92	10,552.34
Total Expenses	53,829.48	56,200.61

Changes in Unrestricted Net Asset	24,892.43	19,135.08
Unrestricted Net Asset at Beginning of the Year	30,102.39	22,529.15
Other Changes in Net Assets of Fund Balances	(7,962.21)	(11,561.84)
Unrestricted Net Asset at End of Year	54,785.66	30,102.39

Treasurer: William Li



## SENATOR SABINA FLORES PEREZ

Committee on Environment, Revenue and Taxation, Labor,  
Procurement, and Statistics, Research, and Planning

**PUBLIC HEARING**  
**Friday, November 18, 2022**  
**Guam Congress Building, Public Hearing Room**

1:30P.M.

Executive Appointment of Candy C. Okuhama to serve as a Member, of the Alcohol Beverage Control Board.

Executive Appointment of Juan-Carlo S. Pangelinan to serve as a Member, of the Alcohol Beverage Control Board.

3:00P.M.

**Resolution No. 464-36 (LS) - Clynton E. Ridgell** - Relative to requesting that the Honorable Deb Haaland, Secretary of Interior, honor the Department of the Interior's responsibilities to Guam by directing the Offices of Insular Affairs and Environmental Policy and Compliance to review and assess the potential environmental impacts of the U.S. Marine Corps Base Camp Blaz Live-Fire Training Range Complex at Northwest Field and the Hand Grenade Range at Andersen South on the Northern Guam Lens Aquifer, and provide guidance to the Department of the Navy prior to range operations that ensures the protection of Guam's water resources; and, calling on the Committees on Armed Services of the U.S. Senate and House of Representatives to pause construction activities related to the training ranges and withhold all current and future funding of the same until environmental impacts concerning the impending threat of contamination of the Northern Guam Lens Aquifer and future threat of diminished freshwater resources in Guam are re-assessed.

Those interested in participating, please confirm your attendance by contacting the Office of Senator Sabina Flores Perez via email at [office@senatorperez.org](mailto:office@senatorperez.org) or via phone at (671) 989-2968, no later than November 14, 2022, for further guidance.

Testimonies should be addressed to Senator Sabina Flores Perez, Chairperson, and will be accepted via hand delivery to our office, our mailbox at the Guam Congress Building at 163 Chalan Santo Papa, Hagåtña, Guam 96910, or via email to [office@senatorperez.org](mailto:office@senatorperez.org), no later than 4pm November 23, 2022. In compliance with the Americans with Disabilities Act, individuals requiring special accommodations or services should contact the Office of Senator Sabina Flores Perez at 989-2968. The hearing will broadcast on local television, GTA Channel 21, Docomo Channel 112-4, and stream online via Liheslaturan Guahan's live feed on YouTube. A recording of the hearing will be available online via Guam Legislature Media on YouTube after the hearing. We look forward to your participation!

## AMERICAN LEGION MID-PAC POST 1 (a non-profit organization)

**Statement of Financial Position**  
**For the year ended December 31, 2021**

<b>ASSETS:</b>	
Cash	\$ (2,884.00)
Building	\$ 222,876.00
<b>Total Assets</b>	<b>\$ 219,992.00</b>
<b>LIABILITY AND NET ASSET:</b>	
Liability	\$ 5,154.00
Equity	\$ 214,838.00
<b>Total liability and net asset</b>	<b>\$ 219,992.00</b>

**Statement of Activities**  
**For the year ended December 31, 2021**

<b>REVENUES:</b>	
Restaurant/Canteen	\$ 104,094.00
Miscellaneous	\$ 6,164.00
<b>Total revenues</b>	<b>\$ 110,258.00</b>
<b>EXPENSES:</b>	
Cost of goods	\$ 31,169.00
Administrative & General	\$ 105,540.00
<b>Total Expenses</b>	<b>\$ 136,709.00</b>
<b>NET INCOME</b>	<b>\$ (26,451.00)</b>



## GUAM MEMORIAL HOSPITAL AUTHORITY

ATURIDAT ESPETAT MIMURIAT GUAHAN



### Board of Trustees Meeting

Date: **Wednesday, November 23, 2022**  
Time: **5:00 p.m.**  
Meeting will take place via Zoom Video Conferencing.  
Meeting ID: **913 5266 3119**  
Passcode: **556240**

Agenda: I. Call to Order; II. Approval of the Minutes: A. October 26, 2022 Regular Board Meeting; III. Old Business; IV. New Business; VI. Guam Memorial Hospital Volunteers Association Report; VII. Board Subcommittee Reports: A. Joint Conference and Professional Support: 1. Res. 2023-12, Relative to the Appointment of Provisional Medical Staff Privileges, 2. Res. 2023-13, Relative to the Approving Renewal of the Medical Staff Department Rules and Regulations for the Medicine Department; B. Human Resources: 1. Res. 2023-14, Relative to Establishing the Terms and Conditions of Employment for In-House Legal Counsel: Jeremiah B. Luther, 2. Res. 2023-15, Relative to Creating the Position of Assistant Hospital Information Technology Administrator; C. Facilities, CIP and IT; D. Governance, Bylaws, and Strategic Planning; E. Quality and Safety; F. Finance and Audit: 1. Res. 2023-16, Relative to Approving Thirty-Nine (39) New Fees, 2. Res. 2023-17, Relative to Payment Authorizations by Salaried Hospital Employees as Bank Accounts Signatories; VIII. Adjournment

For special accommodations, please contact Theo Pangelinan, EEO Officer, at (671)647-2104, Monday through Friday from 8:00 a.m. to 5:00 p.m.

/s/ Lillian Perez-Posadas, MN, RN  
Hospital Administrator/CEO  
This advertisement was paid for with government funds.



**BERMAN LAW FIRM**  
Suite 503, Bank of Guam Bldg.  
111 Chalan Santo Papa  
Hagåtña, Guam 96910  
Telephone No.: (671) 477-2778  
Facsimile No.: (671) 477-4366

**IN THE SUPERIOR COURT OF GUAM  
IN THE MATTER OF THE ESTATE  
OF**

**JOHN E. HAWKINS, Deceased  
BY  
MICHAEL J. BERMAN, Petitioner**

Superior Court of Guam  
Probate Case No. PR0201-22

**NOTICE IS HEREBY GIVEN** that **MICHAEL J. BERMAN** has filed herein his petition praying for Probate of the Estate of **JOHN E. HAWKINS** and appointment of Administrator upon the Estate of **JOHN E. HAWKINS**, deceased, and that on December 01, 2022 at the hour of 11:00am, of said day in the Courtroom of the Superior Court of Guam, Hagåtña, has been set for hearing of said Petition and all persons interested are hereby notified to appear at the time and place set for the said hearing and show cause, if any they have, why the Petition should not be granted. **Reference is hereby made to the said Petition for further particulars.**

Dated: Oct. 21, 2022

DANIELLE T. ROSETE  
Clerk of Court  
/s/ Yvonne L. Cruz

## ISLAND-WIDE HOME DELIVERY

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**OR CALL 649-1924**



### NOTICE OF GUAM HOUSING CORPORATION'S BOARD OF DIRECTORS REGULAR MEETING

The Guam Housing Corporation Board of Directors will hold its Regular Meeting on Wednesday, November 30, 2022, at 12:00 p.m. in the GEDA Conference Room, 5th Floor, ITC Building. This meeting is open to the public via zoom and can be viewed live via GHC's Facebook page (see links below).

Zoom Meeting information:  
Join Zoom Meeting  
[https://us02web.zoom.us/j/6461197943?](https://us02web.zoom.us/j/6461197943?pwd=MG5WelFhN3h5MEhxcjNzMUhYcW9VUT09)  
[pwd=MG5WelFhN3h5MEhxcjNzMUhYcW9VUT09](https://www.facebook.com/100067393561131/live_videos/)  
Meeting ID: 646 119 7943  
Passcode: GHC

GHC Facebook:  
[https://www.facebook.com/100067393561131/](https://www.facebook.com/100067393561131/live_videos/)  
[live\\_videos/](https://www.facebook.com/100067393561131/live_videos/)

Individuals with disabilities or requiring special accommodations are asked to contact Cassandra Santos or Arleen Ada at 647-4143. Publication of notice of this meeting to the public is paid for by government funds from Guam Housing Corporation.

#### AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes:
  - A. October 18, 2022 Special Board Meeting
  - B. October 28, 2022 Regular Board Meeting
- IV. President's Report for October 2022
- V. Legal Reports October 2022
- VI. Old Business
  - A. Status of Lada Gardens Renovation Project Phase I
- VII. New Business
- VIII. Public Participation
- IX. Adjournment

### THE GUAM PUBLIC UTILITIES COMMISSION NOTICE OF PUBLIC MEETING

**NOTICE IS HEREBY GIVEN** that the Guam Public Utilities Commission [PUC] will conduct a special business meeting, commencing at 6:30 p.m. on November 29, 2022, Suite 703, GCIC Building, 414 W. Soledad Ave., Hagåtña.

The following business will be transacted:

#### Agenda

1. Call to Order
2. Approval of Minutes of September 22, 2022, and October 27, 2022
3. Guam Solid Waste Authority
  - GSWA Docket 23-02, Petition for Approval of the Award to Pacific Human Resource Services Inc. for Temporary Staffing Services, ALJ Report, and Proposed Order
4. Guam Power Authority
  - GPA Docket 23-02: Petition for Approval of Engineering, Procurement and Construction Management (EPCM) Contract with Stanley Consultants, Inc., ALJ Report, and Proposed Order
  - GPA Docket 23-03, Petition for Approval of Property Insurance Contract Extension with DB Insurance Co. Ltd., PUC Counsel Report, and Proposed Order
5. Guam Waterworks Authority
  - GWA Docket 23-01, Petition for Approval of Procurement for Rehabilitation of Ugum Surface Water Treatment Plant, ALJ Report, and Proposed Order
  - GWA Docket 23-02, Petition for Approval of Contract Extension for Wastewater Chemicals for the Water Treatment Plants, ALJ Report, and Proposed Order
6. Adjournment

Further information about the meeting may be obtained from the PUC's Administrator Lou Palomo at 671-472-1907. Those persons who require special accommodations, auxiliary aids, or services to attend the meeting should also contact Ms. Palomo.

**This Notice is paid for by the Guam Public Utilities Commission.**

little type **BIG RESULTS**  
use the classifieds whether you're buying, selling, or hiring



**GUAM MEMORIAL HOSPITAL AUTHORITY**  
ATURIDAT ESPETAT MIMURIAT GUAHAN



#### Board of Trustees Meeting

Date: Wednesday, November 23, 2022

Time: 5:00 p.m.

Meeting will take place via Zoom Video Conferencing.

Meeting ID: 913 5266 3119

Passcode: 556240

Agenda: I. Call to Order; II. Approval of the Minutes: A. October 26, 2022 Regular Board Meeting; III. Old Business; IV. New Business; VI. Guam Memorial Hospital Volunteers Association Report; VII. Board Subcommittee Reports: A. Joint Conference and Professional Support: 1. Res. 2023-12, Relative to the Appointment of Provisional Medical Staff Privileges, 2. Res. 2023-13, Relative to the Approving Renewal of the Medical Staff Department Rules and Regulations for the Medicine Department; B. Human Resources: 1. Res. 2023-14, Relative to Establishing the Terms and Conditions of Employment for In-House Legal Counsel: Jeremiah B. Luther, 2. Res. 2023-15, Relative to Creating the Position of Assistant Hospital Information Technology Administrator; C. Facilities, CIP and IT; D. Governance, Bylaws, and Strategic Planning; E. Quality and Safety; F. Finance and Audit: 1. Res. 2023-16, Relative to Approving Thirty-Nine (39) New Fees, 2. Res. 2023-17, Relative to Payment Authorizations by Salaried Hospital Employees as Bank Accounts Signatories; VIII. Adjournment

For special accommodations, please contact Theo Pangelinan, EEO Officer, at (671)647-2104, Monday through Friday from 8:00 a.m. to 5:00 p.m.

/s/ Lillian Perez-Posadas, MN, RN

Hospital Administrator/CEO

*This advertisement was paid for with government funds.*

#### BID INVITATION

for

**RFP No. 2022-003 YSPSC**  
**Design and Construction of New**  
**Wastewater Treatment Plant**

And

**RFP No. 2022-004 YSPSC**  
**Design and Construction of New Water Treatment Plant**

State of Yap  
Federated State of Micronesia  
Yap State Public Service Corporation  
**NOTICE**

The Office and Planning and Budget (OPB / Project Management Office (PMO) of the State of Yap, Federated State of Micronesia is hereby issuing this Bid Invitation Notice to qualified contractors for the Design and Construction of Wastewater Treatment Plant and Water Treatment Plant. The Pre-Bid Meeting and Site Visit is scheduled for Friday, November 18, 2022 at 10:00 am at the PMO Office Conference Room in the YCA Complex, Second Floor, Colonia, Yap (Zoom Link Online).

Further information on this 1TB may be obtained by submitting a written request for details to Mr. William Domingo, Resident Engineer, YCA Complex, P.O. Box 970 Colonia, Yap FM 96943 at email [pmoyapstate@gmail.com](mailto:pmoyapstate@gmail.com) with the subject heading:

**RFP No. 2022-003 YSPSC**  
**Design and Construction of Wastewater Treatment Plant**  
**and**  
**RFP No. 2022-004 YSPSC**  
**Design and Construction of Water Treatment Plant**

The bidding documents, including the instructions to bidders, scope of work, bills of quantities, technical specifications and conditions of contract may also be directly obtained from the Department's website: <https://www.tci.gov.fm> in its PMU section.

All proposals are to be submitted electronically through E-mail in PDF format to PMO Office Email: [pmoyapstate@gmail.com](mailto:pmoyapstate@gmail.com)

The closing date for the submission of bids is Wednesday, December 7, 2022 at 3:00pm (Yap local time).

Proposals thus received will be publicly opened on Thursday, December 8, 2022 at 10:00 am (Yap local time).

/s/ **VICTOR BAMOG**  
Director, OPB



**From:** Justine Camacho <justine.camacho@gmha.org>  
**Sent:** Thursday, November 17, 2022 7:53 AM  
**Subject:** NOTICE of GMHA Board of Trustees Meeting - November 23, 2022

FOR IMMEDIATE RELEASE – November 16, 2022

## **NOTICE OF PUBLIC MEETING**

In accordance with the Open Government Law relative to notice of meetings and, in addition to notices published on the Government of Guam Public Notices Portal and in The Guam Daily Post, this serves as public notice for the regular meeting of the GMHA Board of Trustees on Wednesday, November 23, 2022 at 5:00 p.m. via Zoom Video Conferencing. Meeting ID: 913 5266 3119; Password: 556240.

### **Agenda:**

#### **I. Call to Order**

#### **II. Approval of the Minutes:**

- A. October 26, 2022 Regular Board Meeting

#### **III. Old Business**

#### **IV. New Business**

#### **V. Management's Report**

#### **VI. Guam Memorial Hospital Volunteers Association Report**

#### **VII. Board Subcommittee Reports:**

##### **A. Joint Conference and Professional Support:**

- 1. Res. 2023-12, Relative to the Appointment of Provisional Medical Staff Privileges
- 2. Res. 2023-13, Relative to Approving the Renewal of the Medical Staff Department Rules and Regulations for the Medicine Department

##### **B. Human Resources:**

- 1. Res. 2023-14, Relative to Establishing the Terms and Conditions of Employment for In-House Legal Counsel: Jeremiah B. Luther
- 2. Res. 2023-15, Relative to Creating the Position of Assistant Hospital Information Technology Administrator

##### **C. Facilities, CIP and IT**

##### **D. Governance, Bylaws, and Strategic Planning**

##### **E. Quality and Safety**

##### **F. Finance and Audit**

- 1. Res. 2023-16, Relative to Approving Thirty-Nine (39) New Fees
- 2. Res. 2023-17, Relative to Payment Authorizations by Salaried Hospital Employees as Bank Accounts Signatories

#### **VIII. Public Comment**

## IX. Adjournment

For special accommodations, please contact Theo Pangelinan, EEO Officer, at (671) 647-2104, Monday through Friday from 8:00 a.m. to 5:00 p.m.

Thank You,

*Justine A. Camacho*

Administrative Officer  
Guam Memorial Hospital Authority  
850 Governor Carlos G. Camacho Road  
Tamuning, GU 96913  
Phone: (671) 648-7997 | Fax: (671) 649-0145



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# GUAM MEMORIAL HOSPITAL AUTHORITY

ATURIDÁT ESPETÁT MIMURIÁT GUÅHÑ

850 Governor Carlos Camacho Road, Tamuning, Guam 96913

Operator: (671) 647-2330 or 2552 | Fax: (671) 649-5508



Date: 120222

**VIA ELECTRONIC MAIL**

Benjamin J.F. Cruz

*Public Auditor*

Office of Public Accountability

Suite 401 DNA Building

238 Archbishop Flores Street

Hagåtña, GU 96910

RE: Reporting Requirements for Boards and Commissions

Dear Mr. Cruz:

To comply with Ch. 8 of Title 5 GCA, Section 38, §8113.1, Reporting Requirements for Boards and Commissions, the GMHA hereby submits the recording for the November 23, 2022 GMHA Board of Trustees Meeting via Google Drive as guided by your office.

Please contact Justine Camacho, Administrative Officer at (671) 647-7997 or by email at justine.camacho@gmha.org for any questions or clarifications.

Sincerely,

Lillian Perez-Posadas, RN, MN  
Hospital Administrator/CEO

submitted via electronic mail 12/02/22 qc





# GUAM MEMORIAL HOSPITAL AUTHORITY

ATURIDĀT ESPETĀT MIMURIĀT GUĀHĀN

850 Governor Carlos Camacho Road, Tamuning, Guam 96913

Operator: (671) 647-2330 or 2552 | Fax: (671) 649-5508



Date: 12/15/22

**VIA ELECTRONIC MAIL**

Honorable Therese M. Terlaje

*Speaker of I Minatrentai Sais Na Liheslaturan Guåhan*

163 Chalan Santo Papa

Hagåtña, GU 96910

RE: Reporting Requirements for Boards and Commissions

Dear Speaker Terlaje:

To comply with Ch. 8 of Title 5 GCA, Section 38, §8113.1, Reporting Requirements for Boards and Commissions, the GMHA hereby submits the materials presented and discussed at the November 23, 2022 Meeting of the GMHA Board of Trustees.

Please contact Justine Camacho, Administrative Officer at (671) 647-7997 or by email at [justine.camacho@gmha.org](mailto:justine.camacho@gmha.org) for any questions or clarifications.

Sincerely,

Lillian Perez-Posadas, RN, MN  
Hospital Administrator/CEO



# GUAM MEMORIAL HOSPITAL AUTHORITY

ATURIDÂT ESPETÂT MIMURIÂT GUÅHÃN

850 Governor Carlos Camacho Road, Tamuning, Guam 96913  
Operator: (671) 647-2330 or 2552 | Fax: (671) 649-5508



Date: 121522

**VIA ELECTRONIC MAIL**

Honorable Lourdes A. Leon Guerrero

*I Maga'hågan Guåhan*

Ricardo J. Bordallo Governor's Complex

Adelup, GU 96910

RE: Reporting Requirements for Boards and Commissions

Dear Governor Leon Guerrero:

To comply with Ch. 8 of Title 5 GCA, Section 38, §8113.1, Reporting Requirements for Boards and Commissions, the GMHA hereby submits the materials presented and discussed at the November 23, 2022 Meeting of the GMHA Board of Trustees.

Please contact Justine Camacho, Administrative Officer at (671) 647-7997 or by email at [justine.camacho@gmha.org](mailto:justine.camacho@gmha.org) for any questions or clarifications.

Sincerely,

Lillian Perez-Posadas, RN, MN  
Hospital Administrator/CEO