

Training Calendar

DEPARTMENT OF ADMINISTRATION
HUMAN RESOURCES DIVISION
TRAINING & DEVELOPMENT BRANCH
Contact: R. Patrick Artero Tel: (671) 475-1294
Email: raymondpatrick.artero@doa.guam.gov
Contact: Pacita Uncangco Tel: (671) 475-1138
Email: pacita.uncangco@doa.guam.gov

JULY

2025

REGISTER by contacting your Department's Training Liaison Officer to register for Trainings

Sun	Mon	Tue	Note: Contact the GMHA Education Office (671)647-2349		Fri	Sat
		1 Survive an Active Shooter 8:30a-12:30pm	2	3	4 4th of July Holiday	5
6	7	8	9	10	11	12
VETERAN Mental Health and Suicide Prevention Training Presented by: Clinical & research psychologists from the VA Rocky Mountain Mental Illness, Education, & Clinical Center (MIRECC) Times: 9am to 11am & 2pm to 4pm						
13	14	15	16	17	18 Workplace Violence 9am—11:30am	19
20	21 Guam Liberation Day Holiday	22	23 Employee Grievance Procedures 9am—4pm	24 Addressing GRIEF & LOSS in the Workplace 8:30am-12:30pm	25	26
27	28	29	30 Taking Adverse Action Procedures for Supervisors 9 a.m.— 4 p.m.	31 Customer Service for Supervisors 9am—12noon		

FY'25

4th QUARTER

Training Calendar

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AUGUST 2025

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	Note: Contact the GMHA Education Office (671)647-2349		<i>Fri</i>	<i>Sat</i>
					1	2
3	4	5	6 Survive an Active Shooter 8:30am-12:30pm	7	8	9
10	11	12	13 Employee Grievance Procedures 9am—4pm	14 USERRA TRAINING 9am—11am	15 Workplace Violence 9am—11:30am	16
17	18	19	20 Taking Adverse Action Procedures for Supervisors 9 a.m.— 4 p.m.	21 Customer Service for Supervisors 9am—12noon	22	23
24 ///// 31	25	26	27	28 Addressing GRIEF & LOSS in the Workplace 8:30am-12:30pm	29	30

FY'25

4th QUARTER

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SEPTEMBER 2025

Sun *Mon* *Tue* Note: Contact the GMHA Education Office (671)647-2349 *Fri* *Sat*

	1 LABOR DAY GovGuam Hoilday	2	3	4	5	6
7	8	9	10 Employee Grievance Procedures 9am—4pm	11	12 Customer Service 9am—12noon	13
14	15	16 Survive an Active Shooter 8:30am-12:30pm	17 Work Planning & Performance Evaluation for Supervisors 9am—4pm	18 USERRA TRAINING 9am—11am	19 Workplace Violence 9am—11:30am	20
21	22	23	24 Taking Adverse Action Procedures for Supervisors 9 a.m.— 4 p.m.	25 Addressing GRIEF & LOSS in the Workplace 8:30am-12:30pm	26	27
28	29	30 Customer Service for Supervisors 9am—12noon				

FY'25

4th QUARTER



Veteran Mental Health and Suicide Prevention Training

PRESENTED BY:

**Clinical and research psychologists from the
VA Rocky Mountain Mental Illness, Education, and Clinical Center (MIRECC)**

Description:

An overview of Veteran suicide and lethal means statistics, the role of Supervisor/Peer support, and the basics of Veteran suicide prevention peer support skills. Attendees will gain an understanding of:

- the role of supervisors and employees in providing peer support
- what to do in a mental health crisis situation with a Veteran employee
- the signs to look for ahead of a crisis
- how to engage in conversations when they think someone is at risk for suicide or actively suicidal
- how supervisors can encourage a culture of prevention by implementing policies, procedures, and trainings with staff upstream of a mental health crisis

Date: July 8th, 9th, 10th, & 11th, 2025

Times: 9 to 11am & 2 to 4pm

Location: ITC Bldg., 2nd Floor, Room # 215, DOA Training Room, Tamuning, Guam

