



*GUAM MEMORIAL HOSPITAL AUTHORITY
FISCAL YEAR 2019 BUDGET*

TO PROVIDE QUALITY PATIENT CARE IN A SAFE ENVIRONMENT



BUREAU OF BUDGET AND MANAGEMENT RESEARCH
FISCAL YEAR 2019
BUDGET DOCUMENT CHECKLIST

Department/Agency: Guam Memorial Hospital Authority
Division/Program:
Date Received by BBMR:
Date Reviewed:

Table with columns: Department/Agency (Yes/No), BBMR (Yes/No). Rows include General, I. Agency Budget Certification, II. Agency Narrative Form, III. Decision Package, IV. Program Budget Digest Forms, V. Agency Staffing Pattern Forms, VI. Federal Program Inventory Form, VII. Equipment/Capital Listing & Space Requirement Form, VIII. Prior Year Obligation Form.

CERTIFIED AS TO COMPLETENESS AND ACCURACY
DEPARTMENT: Benita A. Manglona
Prepared By: 03/30/2018
Approved By: Peter John D. Camacho
Date: 03/30/2018

BBMR ACTION:
Recommendation:
Approval
Disapproval
Analyst
Date

**Government of Guam
Fiscal Year 2019 Budget
Department / Agency Narrative**

FUNCTION: Health Care

DEPT. / AGENCY: Guam Memorial Hospital Authority

MISSION STATEMENT:

To provide quality patient care in a safe environment.

GOALS AND OBJECTIVES:

The Guam Memorial Hospital Authority (GMHA) is a community-based hospital serving the civilian population on Guam and residents of the neighboring Pacific Islands. GMHA provides a wide array of acute care inpatient and outpatient services at its hospital located in Oka, Tamuning and skilled nursing care for its residents at its Skilled Nursing Unit located in Barrigada.

This budget recognizes costs associated with GMHA's legal mandate to accord full medical services to any patient regardless of their ability to pay for those services. Its Strategic Plan identifies five strategic goals:

1. Achieve financial stability
2. Provide development for the leadership team
3. Establish and sustain a culture of Safety and Quality
4. Provide training and education program to meet standards, guidelines, policies and regulations
5. Capital improvement planning and implementation

EMPLOYEE COUNT SUMMARY

				FTE
				FY 2019
GMHA DEPARTMENT	FILLED	VAC	TOTAL	BUDGET
1 HOSPITAL ADMINISTRATION	10	1	11.00	11
2 COMPLIANCE	5	2	7.00	7
3 MEDICAL STAFF	3	1	4.00	4
	18.00	4.00	22.00	22
1 CENTRAL SUPPLY	11	1	12.00	12
2 MATERIALS MANAGEMENT	15	3	18.00	18
3 SAFETY OFFICE	2	2	4.00	4
4 SECURITY OFFICE	26	5	31.00	31
5 HOUSEKEEPING	53	3	56.00	56
6 FACILITIES MAINTENANCE	36	7	43.00	43
8 COMMUNICATIONS	8	1	9.00	9
9 INFORMATION TECHNOLOGY	10	3	13.00	13
10 GUEST RELATIONS	2	0	2.00	2
11 HUMAN RESOURCES	9	0	9.00	9
12 PLANNING	4	0	4.00	4
	176.00	25.00	201.00	201
1 GENERAL ACCOUNTING	17	6	23.00	23
2 PATIENT AFFAIRS	32	11	43.00	43
3 PATIENT REGISTRATION	21	3	24.00	24
4 MEDICAL RECORDS	28	5	33.00	33
	98.00	25.00	123.00	123
1 ANESTHESIA	0	0	0.00	0
2 QUALITY MANAGEMENT	7	0	7.00	7
3 PHYSICIANS	25.5	4	29.50	29.5
4 EMPLOYEE HEALTH	2	0	2.00	2
5 INFECTION CONTROL	2	1	3.00	3
	36.50	5.00	41.50	41.5
1 NURSING	433.49	134.66	568.15	568.15
	433.49	134.66	568.15	568.15
1 LABORATORY	37.5	10.5	48.00	48.00

EMPLOYEE COUNT SUMMARY

				FTE
				FY 2019
GMHA DEPARTMENT	FILLED	VAC	TOTAL	BUDGET
2 RADIOLOGY IMAGING SERVICES	26	4	30.00	30.00
3 RESPIRATORY CARE	22	3	25.00	25.00
4 REHAB SERVICES	18.5	4.5	23.00	23.00
5 SPECIAL SERVICES	10.5	6	16.50	16.50
7 EDUCATION	2.34	0	2.34	2.34
8 DIETARY (INCLUDE CAFETERIA)	46.58	11.42	58.00	58.00
9 SOCIAL SERVICES	6	0	6.00	6.00
10 PHARMACY	35.16	8.34	43.50	43.50
11 URGENT CARE	2	5	7.00	7.00
12 OUT PATIENT CLINIC	0	5	5.00	5.00
13 HEART PROJ	0	6	6.00	6.00
	206.58	63.76	270.34	270.34
1 DOC PHARMACY	2.00	2.50	4.50	4.50
2 DOC CLINIC	18.50	7.50	26.00	26.00
3 DOC MED REC	4.00	0.00	4.00	4.00
	24.50	10.00	34.50	34.50
GRAND TOTAL**	993.07	267.42	1,260.49	1,260.49

**** Total Count as of December 2017 Payroll Data Information**

GMHA FY 2019 BUDGET		TOTAL	ADMIN DIVISION	ADM SUPPORT DIVISION	FISCAL DIVISION	MEDICAL DIVISION	NURSING DIVISION	PROF SUPPORT DIVISION	DOC DIVISION
111	REGULAR SALARIES/INCREMENTS	65,013,850	1,673,812	6,681,731	4,504,309	8,929,470	27,694,551	13,643,782	1,886,195
112	OVERTIME	3,744,676	1,844	1,089,829	235,849	0	1,500,152	917,002	0
113	FRINGE BENEFITS	18,345,372	502,876	2,108,598	1,422,829	2,369,899	7,514,060	3,879,498	547,611
114	MEDICAL & DENTAL INSURANCE	2,159,417	27,673	512,205	199,133	83,702	892,797	357,323	86,584
TOTAL PERSONNEL SERVICES		89,263,315	2,206,205	10,392,363	6,362,120	11,383,071	37,601,560	18,797,606	2,520,390
220	TRAVEL	152,750	15,100	22,450	5,000	4,000	55,500	45,700	5,000
230	CONTRACTUAL	26,315,519	1,617,300	4,134,575	1,801,213	13,010,500	1,596,100	3,643,831	512,000
240	SUPPLIES & MATERIALS	18,609,235	31,200	2,596,093	196,400	113,115	4,109,578	11,039,849	523,000
250	MINOR EQUIPMENT	1,083,405	5,800	199,350	6,250	4,000	449,985	413,020	5,000
290	MISCELLANEOUS	601,555	61,690	223,025	37,040	47,000	86,500	145,800	500
TOTAL OPERATIONS		46,762,464	1,731,090	7,175,493	2,045,903	13,178,615	6,297,663	15,288,200	1,045,500
361	UTILITIES-ELECTRICITY	1,800,000		1,800,000					
362	UTILITIES-WATER	455,000		455,000					
363	TELEPHONE	156,020		152,620					3,400
365	BOILER FUEL/GAS	362,000		310,000				52,000	
490	CAPITAL OUTLAY	103,889,813		62,766,943			21,627,700	19,495,170	
TOTAL BUDGET		242,688,612	3,937,295	83,052,419	8,408,023	24,561,686	65,526,923	53,632,976	3,569,290
TOTAL OPERATING REVENUES		96,402,400	TOTAL OPERATING EXPENDITURES				138,798,799		
NONOPERATING SOURCES			TOTAL CAPITAL REQUIREMENT				103,889,813		
	DEDICATED FUNDING PL 34-87	32,000,000							
	HEALTHY FUTURES FUND (BASED ON FY2018 AMT)	3,343,523							
	PHARMACEUTICAL, 25% (BASED ON FY2018 AMT)	3,943,041							
	URGENT CARE SUBSIDY	1,200,000							
	IDENTIFIED SUBSIDIES	40,486,564							
ADDITIONAL APPROPRIATION NEEDED		105,799,648							
TOTAL OPERATING REVENUES & NONOPERATING SOURCES		242,688,612	TOTAL PROPOSE FY2019 BUDGET				242,688,612		

				8610	8620	8710		
	ADMINISTRATION DIVISION	SUMMARY		HOSP ADM	COMPLIANCE	MED STAFF		
111	REGULAR SALARIES/INCREMENTS	1,673,812		1,030,125	499,695	143,991		
112	OVERTIME	1,844		0	1,844	0		
113	FRINGE BENEFITS	502,876		315,603	141,379	45,895		
114	MEDICAL & DENTAL INSURANCE	27,673		11,711	10,352	5,610		
		-		-	-	-		
	TOTAL PERSONNEL SERVICES	2,206,205		1,357,439	653,270	195,496		
220	TRAVEL	15,100		10,100	5,000	0		
230	CONTRACTUAL	1,617,300		1,406,500	210,800	0		
240	SUPPLIES & MATERIALS	31,200		23,700	3,000	4,500		
250	MINOR EQUIPMENT	5,800		0	5,800	0		
290	MISCELLANEOUS	61,690		37,650	6,540	17,500		
				-	-	-		
	TOTAL OPERATIONS	1,731,090		1,477,950	231,140	22,000		
	TOTAL APPROPRIATIONS	3,937,295		2,835,389	884,410	217,496		

			8380	8400	8421	8422	8440	8460	8461	8470	8480	8630	8650	8791
	ADMIN SUPPORT DIV	SUMMARY	CENT SUPP	MATERIALS	SAFETY	SECURITY	HOUSEKEEP	FACILITIES	SNU FAC	COMM CTR	I S	GUEST REL	H R	PLANNING
111	REGULAR SALARIES/INCREMENTS	6,681,731	398,129	637,707	136,415	862,095	1,354,697	1,633,423	0	231,346	610,244	103,742	484,508	229,424
112	OVERTIME	1,089,829	92,136	101,911	1,557	84,323	216,217	406,037	0	14,592	173,057	0	0	0
113	FRINGE BENEFITS	2,108,598	118,686	203,992	39,338	277,265	445,301	499,963	0	76,012	195,047	31,975	150,651	70,369
114	MEDICAL & DENTAL INSURANCE	512,205	17,969	36,669	12,139	69,299	175,941	104,064	0	15,777	40,751	5,857	27,323	6,416
		-	-	-	-	-	-	-	-	-	-	-	-	-
	TOTAL PERSONNEL SERVICES	10,392,363	626,919	980,280	189,449	1,292,982	2,192,155	2,643,487	0	337,727	1,019,099	141,573	662,482	306,209
220	TRAVEL	22,450	4,950	0	0	5,000	0	4,500	0	0	5,000	0	3,000	0
230	CONTRACTUAL	4,134,575	69,250	333,250	46,000	500	314,246	1,363,208	137,477	1,000	1,842,444	0	27,200	0
240	SUPPLIES & MATERIALS	2,596,093	71,398	18,400	6,600	11,500	1,560,575	749,000	141,000	1,500	27,420	2,000	3,700	3,000
250	MINOR EQUIPMENT	199,350	52,800	13,700	1,400	0	3,600	85,000	15,500	1,500	21,350	2,500	2,000	0
290	MISCELLANEOUS	223,025	4,315	24,710	1,500	0	2,900	62,200	0	0	27,800	2,000	97,600	0
		-	-	-	-	-	-	-	-	-	-	-	-	-
	TOTAL OPERATIONS	7,175,493	202,713	390,060	55,500	17,000	1,881,321	2,263,908	293,977	4,000	1,924,014	6,500	133,500	3,000
361	UTILITIES-ELECTRICITY	1,800,000	0	0	0	0	0	1,430,000	370,000	0	0	0	0	0
362	UTILITIES-WATER	455,000	0	0	0	0	0	420,000	35,000	0	0	0	0	0
363	TELEPHONE	152,620	0	0	0	0	0	0	0	0	152,620	0	0	0
365	BOILER FUEL/VEHICLE GASOLINE	310,000	0	0	0	0	0	310,000	0	0	0	0	0	0
490	CAPITAL OUTLAY	62,766,943	70,000	25,000	0	0	0	43,151,250	0	0	19,520,693	0	0	0
	TOTAL APPROPRIATIONS	83,052,419	899,632	1,395,340	244,949	1,309,982	4,073,476	50,218,645	698,977	341,727	22,616,426	148,073	795,982	309,209

			7450	7460	8660	8722	8750
	MEDICAL DIVISION	SUMMARY	ANESTH	PHYSICIAN	EMP HLTH	INFECTION	QUALITY MGT
111	REGULAR SALARIES/INCREMENTS	8,929,470	0	8,271,599	98,890	176,060	382,921
112	OVERTIME	0	0	0	0	0	0
113	FRINGE BENEFITS	2,369,899	0	2,117,459	81,017	50,954	120,470
114	MEDICAL & DENTAL INSURANCE	83,702	0	67,994	7,549	6,711	1,448
		-	-	-	-	-	-
	TOTAL PERSONNEL SERVICES	11,383,071	0	10,457,052	187,456	233,724	504,839
220	TRAVEL	4,000	0	0	0	0	4,000
230	CONTRACTUAL	13,010,500	0	13,000,000	5,000	0	5,500
240	SUPPLIES & MATERIALS	113,115	56,000	0	43,615	10,000	3,500
250	MINOR EQUIPMENT	4,000	0	0	1,000	1,000	2,000
290	MISCELLANEOUS	47,000	0	500	0	500	46,000
		-	-	-	-	-	-
	TOTAL OPERATIONS	13,178,615	56,000	13,000,500	49,615	11,500	61,000
363	TELEPHONE	0	0	0	0	0	0
490	CAPITAL OUTLAY	0	0	0	0	0	0
	TOTAL APPROPRIATIONS	24,561,686	56,000	23,457,552	237,071	245,224	565,839

			6010	6070	6172	6173	6174	6290	6380	6580	7010	7400	7420	7740	8721
	NURSING DIVISION	SUMMARY	ICU/CCU	NEONATAL	SURGWARD	M/S WARD	TELEMETRY	PEDIATRIC	OB/GYN	SKILL NUR	ER	L & D	OR	DIALYSIS	NUR ADMIN
111	REGULAR SALARIES/INCREMENTS	27,694,551	1,902,648	1,867,159	2,446,810	2,837,993	2,997,535	1,898,313	1,753,152	1,998,000	3,244,449	2,373,951	2,089,212	780,621	1,504,708
112	OVERTIME	1,500,152	157,196	170,050	120,878	65,590	183,565	45,723	84,855	36,270	190,720	156,261	174,585	69,128	45,332
113	FRINGE BENEFITS	7,514,060	538,821	484,726	702,754	778,163	854,688	503,588	485,317	560,421	881,162	574,632	528,498	203,297	417,994
114	MEDICAL & DENTAL INSURANCE	892,797	40,214	40,461	92,102	152,330	118,179	73,230	65,617	33,505	29,628	98,012	90,819	31,093	27,607
	TOTAL PERSONNEL SERVICES	37,601,560	2,638,879	2,562,396	3,362,544	3,834,077	4,153,967	2,520,854	2,388,940	2,628,195	4,345,959	3,202,857	2,883,113	1,084,139	1,995,641
220	TRAVEL	55,500	5,000	5,000	5,000	5,000	3,000	5,000	5,000	0	5,000	5,000	2,500	5,000	5,000
230	CONTRACTUAL	1,596,100	500	1,000	500	4,200	7,400	500	1,500	0	34,500	0	20,500	500	1,525,000
240	SUPPLIES & MATERIALS	4,109,578	146,445	120,000	251,500	222,184	64,500	126,500	162,900	201,891	361,022	437,736	1,752,000	242,900	20,000
250	MINOR EQUIPMENT	449,985	23,725	34,750	21,500	64,500	68,750	1,550	78,850	19,380	31,480	57,050	25,000	15,600	7,850
290	MISCELLANEOUS	86,500	1,000	1,000	500	200	2,050	0	17,300	11,000	2,250	2,000	3,300	400	45,500
	TOTAL OPERATIONS	6,297,663	176,670	161,750	279,000	296,084	145,700	133,550	265,550	232,271	434,252	501,786	1,803,300	264,400	1,603,350
363	TELEPHONE	0	0	0	0	0				0					
490	CAPITAL OUTLAY	21,627,700	339,000	394,000	196,000	97,200	107,000	119,000	622,000	225,000	146,500	10,475,000	8,749,000	158,000	
	TOTAL APPROPRIATIONS	65,526,923	3,154,549	3,118,146	3,837,544	4,227,361	4,406,667	2,773,404	3,276,490	3,085,466	4,926,711	14,179,643	13,435,413	1,506,539	3,598,991

				8510	8530	8560	8700
	FISCAL DIVISION	SUMMARY		GEN ACCTG	PAT AFFAIRS	PAT REG	MED REC
111	REGULAR SALARIES/INCREMENTS	4,504,309	1,258,859	1,314,926	782,167	1,148,357	
112	OVERTIME	235,849	0	0	10,652	225,197	
113	FRINGE BENEFITS	1,422,829	390,672	425,229	248,508	358,420	
114	MEDICAL & DENTAL INSURANCE	199,133	42,724	59,038	46,014	51,357	
		-	-	-	-	-	
	TOTAL PERSONNEL SERVICES	6,362,120	1,692,256	1,799,193	1,087,340	1,783,332	
220	TRAVEL	5,000	0	0	0	5,000	
230	CONTRACTUAL	1,801,213	741,000	127,513	1,000	931,700	
240	SUPPLIES & MATERIALS	196,400	18,200	86,700	52,000	39,500	
250	MINOR EQUIPMENT	6,250	0	0	0	6,250	
290	MISCELLANEOUS	37,040	7,000	8,190	5,000	16,850	
		-	-	-	-	-	
	TOTAL OPERATIONS	2,045,903	766,200	222,403	58,000	999,300	
363	TELEPHONE	0	0	0	0	0	
490	CAPITAL OUTLAY	0	0	0	0	0	
	TOTAL APPROPRIATIONS	8,408,023	2,458,456	2,021,596	1,145,340	2,782,632	

			7020	7500	7630	7721	7770	7900	7910	8210	8213	8340	8360	8390	7820
	PROF SUPPORT DIVISION	SUMMARY	URG CARE	LAB	RAD DEPT	RESP CARE	PT	SPEC SVCS	HEART PROJ	EDUCATION	ED CME	DIETARY	SOC SERV	PHARMACY	OUT PATIENT
111	REGULAR SALARIES/INCREMENTS	13,643,782	271,945	1,932,689	1,600,493	1,696,855	1,336,481	840,192	311,177	120,186	0	1,854,994	358,754	3,158,275	161,741
112	OVERTIME	917,002	30,485	86,603	22,905	77,844	116,086	84,232	5,280	0	0	43,753	9,258	440,556	0
113	FRINGE BENEFITS	3,879,498	82,966	622,380	454,089	424,528	393,811	248,917	71,226	32,320	0	570,102	104,562	822,786	51,811
114	MEDICAL & DENTAL INSURANCE	357,323	6,060	90,880	52,378	48,206	6,855	24,269	0	13,422	0	77,743	14,870	14,498	8,142
		-	-	-	-	-	-	-	-	-	-	-	-	-	-
	TOTAL PERSONNEL SERVICES	18,797,606	391,456	2,732,553	2,129,865	2,247,434	1,853,233	1,197,610	387,682	165,928	0	2,546,592	487,443	4,436,115	221,694
220	TRAVEL	45,700	5,000	0	5,000	5,000	5,500	5,000	5,000	5,000	5,000	200	0	5,000	
230	CONTRACTUAL	3,643,831	13,000	860,800	1,305,500	84,921	225,500	320,500	260,000	52,610	0	67,500	0	453,500	
240	SUPPLIES & MATERIALS	11,039,849	65,200	2,423,719	930,000	1,485,937	11,027	84,000	665,000	3,000	500	1,054,000	3,000	4,314,466	
250	MINOR EQUIPMENT	413,020	4,000	3,000	130,000	14,000	18,520	23,000	94,500	10,500	6,000	64,500	0	45,000	
290	MISCELLANEOUS	145,800	2,600	25,000	36,000	15,000	10,500	2,500	7,000	18,800	0	11,550	1,150	15,700	
		-	-	-	-	-	-	-	-	-	-	-	-	-	
	TOTAL OPERATIONS	15,288,200	89,800	3,312,519	2,406,500	1,604,858	271,047	435,000	1,031,500	89,910	11,500	1,197,750	4,150	4,833,666	
365	UTILITIES-LP GAS	52,000	0	0	0	0	0	0	0	0	0	52,000	0	0	
490	CAPITAL OUTLAY	19,495,170	18,000	114,770	14,210,000	109,000	55,500	348,400	4,415,000	0	0	224,500	0	0	
	TOTAL APPROPRIATIONS	53,632,976	499,256	6,159,842	18,746,365	3,961,292	2,179,780	1,981,010	5,834,182	255,838	11,500	4,020,842	491,593	9,269,781	221,694