



GUAM MEMORIAL HOSPITAL AUTHORITY

ATURIDĀT ESPETĀT MIMURIĀT GUĀHĀN

850 Governor Carlos Camacho Road, Tamuning, Guam 96913
Operator: (671) 647-2330 or 2552 | Fax: (671) 649-5508



INFORMATIONAL CIRCULAR NO. 2022-141

TO: All Employees and Medical Staff Members

FROM: Hospital Administrator/CEO

DATE: September 13, 2022

SUBJECT: **Government of Guam Group Health Medical and Dental Insurance Open Enrollment**

Hafa Adai! The Government of Guam Group Health Insurance **Open Enrollment (OE) begins on September 13, 2022 and ends on September 26, 2022.** Attached for your reference is the Department of Administration Circular No.: 2022-028. The OE Period is an opportunity to enroll or make necessary changes to your plan, to include changing insurance carriers. TakeCare and SelectCare health plans will remain an option. However, **SelectCare Dental Plan will not be offered.**

In an effort to continue minimizing physical social contact during OE and in recognition of employees who may not be able to visit our office during normal business hours, documents will be accepted by the following methods:

1. **In-person Submission** - Since online enrollment will **NOT** be accepted, employees must submit the enrollment forms to the HR office during normal business hours (Monday through Friday, 7:00 a.m. – 4:00 p.m.).
2. **Drop-box Submission** - You may utilize the HR drop-box located at the main lobby entrance of GMHA, also known as Post 1 or the security booth. HR staff will check the drop box daily and review for completeness. If your enrollment form requires additional information to complete, HR will contact you utilizing the phone number indicated on your enrollment form or by emailing your GMHA email address.
3. **Designated office Representative** - Since HR is only equipped to service one (1) customer at any time, you may have a designated representative from each division to collect all enrollment forms and submit to the HR office. If your enrollment form requires additional information to complete, HR will contact you utilizing the phone number indicated on your enrollment form or by emailing your GMHA email address.

Orientation Presentations will be available on the insurance carrier websites, as well as our GMHA website. All printed material such as forms, brochures and booklets will be available at the start of open enrollment and will be available in both electronic form and in print form. The electronic form will be available on the respective insurance carrier websites and the GMHA website. Please note, pre-printed pamphlets from the insurance carriers are limited within our HR office. If you prefer to have a pre-printed pamphlet, please contact our office to make a request.

In addition, you may coordinate and request for pre-printed pamphlets directly with the insurance carrier(s) or scan the QR code on the attached to view electronically:

TakeCare Customer Service Monday- Friday; 8am - 6pm
(671) 647-3526 or 1-877-484-2411 (toll free in the 50 states and territories)

CustomerService@takecareasia.com

SelectCare Customer Service Monday- Friday: 8:30am – 5:30pm;
Lobby (for walk-ins): 9:00 AM 4:00 PM
(671) 647-3526 service@calvos.com

For any other questions, please call the Human Resources Department at (671) 647-2171 or (671) 647-2409 or email human.resources@gmha.org. *Si Yu'os Ma'ase!*



LILLIAN PEREZ-POSADAS, MN, RN

cc: Board of Trustees
President, Medical Staff

Attachments: Department of Administration Circular No.: 2022-028



EDWARD M. BIRN
Director (Direktot)
BERNADINE C. GINES

Deputy Director (Sigundo Direktot)

**DEPARTMENT OF
ADMINISTRATION**
DIPATTAMENTON ATMENESTRASION
DIRECTOR'S OFFICE
(Ufisinan Direktot)
Telephone (Telifon): (671) 475-1101/1250



LOURDES A. LEON GUERRERO
Governor (Maga'håga)

JOSHUA F. TENORIO
Lt. Governor (Sigundo Maga'låhi)

September 9, 2022

DEPARTMENT OF ADMINISTRATION CIRCULAR NO.: 2022-028

Attn: All Employees, Retirees & Survivors (Subscribers)
From: Director, Department of Administration
Subject: FY2023 Group Health Insurance Open Enrollment: September 13 - 26, 2022

Buenas yan Hafa Adai! This is to advise of the FY2023 Group Health Insurance (GHI) Open Enrollment (OE) Period. Government of Guam subscribers may continue to elect medical coverage with either TakeCare or SelectCare health plans. Both plans will continue to offer a PPO (Preferred Provider Organization) 1500 plan or an HSA (Health Savings Account) 2000. Medicare A & B enrolled retirees can continue coverage under the Retiree Supplemental Plan (RSP). Provided below are highlights for the FY2023 plan year.

- Subscribers may choose medical coverage under SelectCare or TakeCare. Subscribers currently enrolled do not need to complete a form if there are no changes. Subscribers may elect a medical only plan with either carrier. New subscribers or those with changes will need to submit a form.
- **Retirees** currently enrolled in the Retiree Supplemental Plan (RSP) under classes 2 or 4 (covering spouse/domestic partner/children) will need to submit a new form due to a change in premiums and class eligibility.
- Pharmacy (Rx) benefits will be administered exclusively by TakeCare as the Third Party Administrator (TPA) for the government's self-insured Rx plan. Subscribers enrolled into a medical plan regardless of the carrier will be automatically enrolled under TakeCare's Rx plan. A separate form is not needed for enrollment into the Rx benefit. As the exclusive carrier for Rx, members will access pharmacy benefits through TakeCare's formulary and network listing.
- Dental coverage is exclusively awarded to TakeCare as the TPA for the government's self-insured dental plan. Members currently enrolled in the SelectCare dental plan will be automatically enrolled under TakeCare. No form is needed to maintain current dental enrollment. Members who do not have dental coverage or who need to make changes will need to submit a dental form. Subscribers can elect a dental only plan exclusively with TakeCare under the government's self-insured plan.
- Subscribers may elect a medical and dental plan, a medical only plan, or a dental only plan. Separate forms for medical and dental must be completed for those who are not currently enrolled.
- Retirees who are enrolled under both Medicare Parts A & B must enroll in the RSP. Retirees are advised to verify that they are enrolled under the proper class as there are changes to the premium structure.
- Subscribers enrolled in the 2000 HSA plans are encouraged to open up an HSA account. This account works as a savings account and allows you to set aside money on a pre-tax basis to pay for qualified medical expenses. The savings can help to pay for deductibles, copayments, coinsurance, and other expenses (to include Rx and over the counter medications) that will help lower your overall health care costs. Please see a qualified company to open up an HSA account.

TakeCare		SelectCare
Website:	www.takecareasia.com/govguam2023	www.calvos.net
Hours of Operation:	Monday to Friday from 8:00 AM thru 6:00 PM	Monday to Friday from 8:30 AM – 5:30 PM; lobby (for walk-ins): 9:00 AM – 4:00 PM
Customer Service Contact Information:	671-647-3526 or 1-877-484-2411 (toll free in the 50 states and territories) CustomerService@takecareasia.com	671-477-9808 service@calvos.com
Virtual Presentation:	10 AM and 2 PM https://us02web.zoom.us/j/85286725784	9 AM and 3 PM https://tinyurl.com/GovGuamOE
Legislative Channel:	Carrier Presentations will be aired (pre-recorded)	
Face to Face:	Guam Museum, Hagatna <u>September 16th Friday and 26th Monday</u> • One to one: 9:00 AM to 3:00 PM • Presentations: SelectCare 9:30 AM ** TakeCare 10:30 AM <u>September 17th Saturday</u> • One to one: 9:00 AM to 12 PM • Presentations: SelectCare 9:30 AM ** TakeCare 10:30 AM	
FY23 Dates:	Open Enrollment: September 13 – 26 Effective Date: 10.1.22 Deductions Effective: Employees: pay period ending 10.8.22 Retirees: pay period ending 10.15.22	
Brochures and Rate Sheets:	Employee departments Carrier websites Department of Administrations website at http://hr.doa.guam.gov/	

Should you have any questions or concerns during this OE period, you may contact the respective carrier(s) at the contact information provided in the table above or your department's personnel officer. Retirees may contact the Government of Guam Retirement Fund at 475-8900/8901/8903/8904). *Si Yu'os Ma'ase.*

Senseramente,



Edward M Birn
Date:2022-09-09
T10:27:07+10:00

Edward M. Birn, Director
Department of Administration

Government of Guam

FY2023 - GROUP HEALTH INSURANCE PROGRAM RATES

Actives - Bi-Weekly Rates; Retirees - Semi-Monthly Rates

**Medical rates includes the TPA fees payable to TakeCare for the administration of the self funded Rx and dental plans

MEDICAL RATES							
HSA2000							
PLAN	CLASS	SELECTCARE** - HSA2000			TAKECARE - HSA2000		
		TOTAL	GOV	EMP	TOTAL	GOV	EMP
HSA2000 ACTIVE	I	\$159.84	\$102.75	\$57.08	\$110.46	\$108.42	\$2.04
	II	\$321.89	\$165.90	\$155.99	\$222.14	\$177.06	\$45.08
	III	\$263.12	\$132.45	\$130.68	\$181.37	\$145.16	\$36.21
	IV	\$428.73	\$214.73	\$214.00	\$293.26	\$234.43	\$58.83
HSA2000 RETIREE	I	\$406.58	\$281.53	\$125.05	\$289.88	\$287.67	\$2.21
	II	\$814.30	\$535.79	\$278.51	\$596.72	\$547.88	\$48.84
	III	\$678.74	\$442.17	\$236.57	\$495.17	\$455.94	\$39.23
	IV	\$1,106.12	\$728.98	\$377.13	\$814.06	\$750.33	\$63.73
PPO1500							
PLAN	CLASS	SELECTCARE** - PPO1500			TAKECARE - PPO1500		
		TOTAL	GOV	EMP	TOTAL	GOV	EMP
PPO1500 ACTIVE	I	\$359.64	\$201.84	\$157.80	\$284.88	\$207.51	\$77.36
	II	\$752.32	\$381.71	\$370.62	\$586.38	\$392.87	\$193.51
	III	\$593.33	\$299.90	\$293.43	\$458.33	\$312.61	\$145.71
	IV	\$976.43	\$491.68	\$484.75	\$750.51	\$511.38	\$239.13
PPO1500 RETIREE	I	\$712.35	\$544.02	\$168.33	\$633.97	\$550.16	\$83.81
	II	\$1,483.08	\$1,077.06	\$406.02	\$1,298.78	\$1,089.15	\$209.64
	III	\$1,210.79	\$886.77	\$324.02	\$1,058.40	\$900.55	\$157.85
	IV	\$2,000.19	\$1,468.32	\$531.87	\$1,748.73	\$1,489.66	\$259.06
RETIREE SUPPLEMENTAL PLAN (RSP) - Medicare Eligibility Requirements - Enrolled in Medicare A & B							
PLAN	CLASS	SELECTCARE** - RSP			TAKECARE - RSP		
		TOTAL	GOV	EMP	TOTAL	GOV	EMP
RSP	I	\$347.33	\$187.99	\$159.34	\$194.13	\$194.13	\$0.00
	IIa	\$679.37	\$366.23	\$313.14	\$378.33	\$378.33	\$0.00
	IIb	\$1,023.82	\$1,023.82	\$0.00	\$1,230.35	\$1,035.91	\$194.44
	III	\$819.48	\$819.48	\$0.00	\$907.26	\$833.25	\$74.01
	IVa	\$1,170.69	\$1,070.59	\$100.10	\$1,091.93	\$1,091.93	\$0.00
	IVb	\$1,550.33	\$1,550.33	\$0.00	\$2,024.08	\$1,571.67	\$452.41
DENTAL RATES							
PLAN	CLASS	DENTAL - GovGuam Self-Insured - Administered by TakeCare					
		TOTAL		GOV		EMP	
DENTAL ACTIVE	I	\$18.18		\$10.49		\$7.69	
	II	\$38.98		\$13.80		\$25.18	
	III	\$31.43		\$11.41		\$20.03	
	IV	\$51.76		\$18.62		\$33.14	
DENTAL RETIREE	I	\$19.70		\$11.36		\$8.33	
	II	\$42.23		\$14.95		\$27.28	
	III	\$34.05		\$12.36		\$21.70	
	IV	\$56.07		\$20.17		\$35.90	
MEDICAL & DENTAL CLASSES	ACTIVE, RETIREE, & SURVIVOR				RETIREE SUPPLEMENTAL PLAN (RSP)		
					MEDICARE A & B PRIMARY		
	CLASS I	Subscriber Only (No Dependents)			CLASS I	RSP Subscriber Only	
	CLASS II	Subscriber + Spouse (Domestic Partner) Only			CLASS IIa	RSP Subscriber + RSP Spouse/Domestic Partner	
					RSP DEPENDENTS NOT MEDICARE ENROLLED		
	CLASS III	Subscriber + Child/ren Only			CLASS IIb	RSP Subscriber + Non-Medicare Spouse/Domestic Partner	
					CLASS III	RSP Subscriber + Non-Medicare Child/ren	
	CLASS IV	Subscriber + Family (Spouse/Domestic Partner & Child/ren)			CLASS IVa	RSP Subscriber + RSP Spouse/Domestic Partner + Non-Medicare Child/ren	
					CLASS IVb	RSP Subscriber + Non-Medicare Spouse/Domestic Partner & Child/ren	

Edward M Birn
Date: 2022-09-09
T10:23:11+10:00

EDWARD M. BIRN, Director
Department of Administration

9/9/2022