

**GUAM MEMORIAL HOSPITAL AUTHORITY
850 GOV. CARLOS G. CAMACHO ROAD
TAMUNING, GUAM 96913
PHONE: 671-647-2165 FAX: 671-649-3640**

FAX TRANSMITTAL SHEET

TO: Prospective Bidder
FROM: Hospital Material Management Administrator
DATE: January 19, 2024
SUBJECT: GMHA RFP-001-2024 Automated Medication Dispensing System
Amendment 4
PAGES: 3 including cover sheet

NOTES:

An acknowledgement via a return email would be appreciated as soon as possible.

DATE / VENDOR ACKNOWLEDGEMENT

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GUAM MEMORIAL HOSPITAL AUTHORITY

ATURIDÁT ESPETÁT MIMURIÁT GUĀHĀN

850 Governor Carlos Camacho Road, Tamuning, Guam 96913
Operator: (671) 647-2330 or 2552 | Fax: (671) 649-5508

AMENDMENT #4

GMHA Request for Proposal 001-2024 Automated Medication Dispensing System



This amendment is to change and correct submission day.

FIRST PARAGRAPH OF PAGE 46 OF 63 READS AS: "The Guam Memorial Hospital Authority (hereafter referred to as "the GMHA") hereby requests proposals from qualified firm(s) to provide design services and services during construction for the removal and relocation of an existing overhead barrier. The overhead barrier is presently located at the Angiography Room/Suite (A263). The intent is to remove and relocate it to the C Arm Room (D215).

FIRST PARAGRAPH OF PAGE 46 OF 63 CHANGED TO READ AS: "The Guam Memorial Hospital Authority (hereafter referred to as "the GMHA) hereby requests proposals from qualified firm(s) to provide for an Automated Medication Dispensing System." Please see attachment of Page 46 of 63.

PROPOSAL QUESTIONS AND CONCERNS READS: 4:00 p.m., Friday, January 12, 2024

PROPOSAL QUESTIONS AND CONCERNS CHANGED TO READ AS: 4:00 p.m., Friday, February 16, 2024

PROPOSAL RESPONSE TO ALL QUESTIONS AND CONCERNS WILL BE ISSUED: Friday, February 19, 2024

PROPOSAL SUBMISSION DATE READS: 4:00 p.m., Friday, January 26, 2024

PROPOSAL SUBMISSION DATE CHANGED TO READ AS: 4:00 p.m., Thursday, February 29, 2024

Please acknowledge receipt of this amendment by signing and sending back to Materials Management by Fax at 649-3640 or email to materials.mgmt@gmha.org.

If you have any questions, please feel free to address your letter to Lillian Perez-Posadas MN, RN, and fax to the Materials Management Office at 649-3640 or email to the materials.mgmt@gmha.org.

Sincerely;

DOLORES PANGELINAN

Hospital Materials Management Department

ACKNOWLEDGMENT:

PRINT NAME

SIGNATURE

DATE

**GUAM MEMORIAL HOSPITAL AUTHORITY
REQUEST FOR PROPOSAL GMHA RFP 001-2024
FOR AUTOMATED MEDICATION DISPENSING SYSTEM**

SCOPE OF SERVICES

The Guam Memorial Hospital Authority (hereafter referred to as “the GMHA”) hereby requests proposals from qualified firm(s) to provide for an Automated Medication Dispensing System.

These requirements are essential to our current infrastructure and workflows. The following shall address but is not limited to the following:

Shall have the flexibility to reconfigure secure storage spaces to accommodate changing medication requirements within minutes and at zero additional cost without Vendor onsite support.

- Shall have multiple, configurable lidded pocket sizes increase secure storage capacity all medications - including larger medications and IVs - while maintaining dispensing efficiency for users;
- Shall have the flexibility to reconfigure secure storage spaces to accommodate changing medication requirements within minutes and at zero additional cost;
- System’s ability to restrict access to only one medication at a time during the remove and refill process shall be described;
- System shall inform user when removing a medication greater or less than the ordered quantity;
- Concurrent users shall have access to the Server at the same time;
- The system shall allow new and terminated users to be managed through the IT user management system (i.e. integration with Active Directory);
- The system shall have the option to have secured single line item access for refrigerated meds with a system integrated refrigerator with secure pocket access
- 24/7 Tech support for trouble shooting, maintenance and all other tech support as required.

FULL ASSESSMENT REQUIREMENTS

The firm is to conduct site visits in order to complete the required assessments: to determine project limits and scope of specialty services, area and facility physical layout, dimensions, existing utilities and equipment, working conditions and any special needs/requirements for execution of the project taking into full account the 24/7 operation of GMHA.

SITE VISITS

Site visit will for assessment is scheduled for **Tuesday, January 9, 2024 and will begin at 9:30 AM** at the GMHA Facility at Tamuning, Guam. Upon arrival at GMHA, please notify Security to contact Materials Management. All questions or concerns must be submitted in writing no later than **Friday, January 12, 2024 no later than 4:00 p.m., Chamorro Standard Time.**