

# MEETING IN PROGRESS

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## **GMHA Board of Trustees**




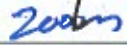




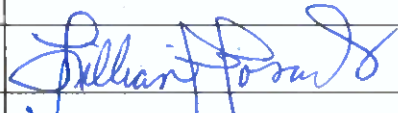















Wednesday, April 23, 2025 | 5:00 p.m.

Zoom Video Conference

# GMHA Board of Trustees Meeting

## ATTENDANCE SHEET

Wednesday, April 23, 2025 | 5:00 p.m. | Zoom Video Conference

	NAME:	TITLE:	SIGNATURE:
Board of Trustees	Theresa Obispo	Chairperson	
	Edgar Aguilar	Vice-Chairperson	 Zoom
	Sharon Davis	Secretary	
	Sonia Siliang	Treasurer	 Zoom
	Michael Um, MD	Trustee	 Zoom
	Teresa Damian-Borja, DPM	Trustee	
	Antoinette Kleiner	Trustee	 Zoom
	Suzanne Lobaton	Trustee	
Executive Management/Medical Staff	Lillian Perez-Posadas, MN, RN	Hospital Administrator/CEO	
	Verrad Nyame, MD	Associate Administrator, Medical Services	
	Rizaldy Tugade	Associate Administrator of Operations	 Zoom
	Rodalyn Gerardo	Assistant Administrator, Operations	 Zoom
	Ana Belen Rada	Assistant Administrator, Professional Support Services	 Zoom
	Christine Tuquero	Assistant Administrator, Nursing Services	 Zoom
	Liezl Concepcion	Deputy Assistant Administrator, Nursing Services	 Zoom
	Yukari Hechanova	Chief Financial Officer	
	Danielle Manglona	Administrator of Quality, Patient Safety and Regulatory Compliance	 Zoom
	Jeffery Shay, MD	Medical Staff President	
	Jordan Pauluhn	Legal Counsel	
	Robert Weinberg	Legal Counsel	
Guest(s)	NAME:	TITLE:	SIGNATURE:
			 Zoom
	Jessy Quins	PSA	
			 Zoom

## ATTENDANCE SHEET

Wednesday, April 23, 2025 | 5:00 p.m. | Zoom Video Conference

[illegible]

# AGENDA

## Guam Memorial Hospital Authority – Board of Trustees Meeting

April 23, 2025 | 5:00 p.m. | Zoom Video Conference

**BOARD MEMBERS:** Theresa Obispo, Chairperson; Edgar Aguilar, Vice-chairperson; Sharon Davis, Secretary; Sonia Siliang, Treasurer; Michael Um, MD, Trustee; Teresa Damian-Borja, DPM, Trustee; Antoinette Kleiner, Trustee; Suzanne Lobaton, Trustee

Item	Owner
<b>I. Welcoming   Call Meeting to Order and Determination of Quorum</b>	Chairperson Obispo
<b>II. Open Government Compliance</b> A. Publication, April 16, 2025 B. Publication, April 21, 2025 C. GovGuam Notices Portal & Website Posting	
<b>III. Review and Approval of the Minutes</b> A. March 26, 2025	All Trustees
<b>IV. Guam Memorial Hospital Volunteers Association Report</b>	GMHVA President - T. Calvo
<b>V. Pediatric Patient Family Advisory Council (PFAC) Report</b>	J. Pereira
<b>VI. Management's Report</b> A. Above-Step Recruitment Petition for Jesse J. Quenga and Jenny Lynn Danan	Executive Management
<b>VII. Old Business</b> None	All Trustees
<b>VIII. New Business - Board Subcommittee Reports</b>	
A. Joint Conference and Professional Affairs	Trustee Dr. Um
B. Human Resources 1. Res. No. 2025-18, Relative to Designating the Guam Memorial Hospital Authority (GMHA) Director of Pharmacy - Amended 2. Res. No. 2025-32, Resolution Relative to Amending the Job Specifications for the Chief Hospital Pharmacist and Chief of Clinical Pharmacy. 3. Resolution Relative to Clarifying the Inapplicability of GMHA Policy 8650-1.207 Contracted Staff (Off-Island/Local) and GMHA Policy A-LD700 Contracts Management to GMHA Physician Hiring	Chairperson, Lobaton, Obispo
C. Facilities, Capital Improvement Projects, and Information Technology 1. Capital Improvement Project (CIP) - Update 2. Resolution Relative to Authorizing the Submission of an Application to the Guam Housing and Urban Renewal Authority (GHURA) for the Community Development Block Grant (CDBG) Funding and Designating the Hospital Administrator/Chief Executive Officer as the Authorized Representative to Sign Documents on behalf of the Guam Memorial Hospital Authority	Trustee Davis
D. Quality and Safety	Trustee Kleiner
E. Finance and Audit 1. Resolution Relative to Approval of Write-off of Social Case Accounts Batch No. 2025-003	Vice-Chairperson Aguilar
F. Governance, Bylaws, and Strategic Planning	Trustee Dr. Damian-Borja, Siliang
G. Election of Board Officers	All Trustees
<b>IX. Public Comment</b>	
<b>X. Adjournment</b>	Chairperson Obispo

## LAW OFFICES

## CUNLIFFE &amp; COOK

210 Archbishop Flores Street, Ste. 200  
Hagåtña, GU 96910-5189  
Telephone: (671) 472-1824  
Telefax: (671) 472-2422

**IN THE SUPERIOR COURT OF GUAM  
IN THE MATTER OF THE ESTATE  
OF**

**ENRIQUE MAFNAS CRUZ,  
Decedent.**

**PROBATE CASE NO. PRO046-25**

**NOTICE OF HEARING**

**THIS NOTICE IS REQUIRED BY LAW. YOU ARE  
NOT REQUIRED TO APPEAR IN COURT UNLESS  
YOU DESIRE.**

1. NOTICE IS HEREBY GIVEN that Bertha A. Cruz has filed a Petition for Letters of Administration.
2. A hearing on the petition will be heard on **Wednesday, April 23, 2025, at 11:40 a.m.**
3. To attend or to participate in the hearing, you may appear in person at the Guam Judicial Center, appear remotely at <https://guamcourts.org.zoom.us> and enter Meeting ID: 864 4387 2213 and Passcode: JEM; or call into the courtroom at 671-300-6703 at the designated hearing time. For connectivity issues, you may contact Jannette Samson at (671) 475-0141 or email [jsamson@guamcourts.gov](mailto:jsamson@guamcourts.gov).

DATED: 20 MAR 2025.

**JANICE M. CAMACHO-PEREZ,  
Clerk of Court, Superior Court of Guam  
By/s/ Alice B. Mendoza  
Courtroom/Chamber**

## BERMAN LAW FIRM

Suite 503, Bank of America Bldg.  
1111 Chalan Santa Pags  
Hagåtña, Guam 96910  
Telephone No.: (671) 477-2770  
Facsimile No.: (671) 477-4366  
Attorneys for Petitioner:  
MICHAEL J. BERMAN

**IN THE SUPERIOR COURT OF GUAM  
ANCILLARY PROBATE PROCEEDING, WILLS  
OF MARGARITA A. BOMENTRE and FRANK P.  
BOMENTRE, JR., Domiciliaries of the State  
of California,  
Deceased,**

**PROBATE CASE NO. PRO031-25  
NOTICE OF HEARING ON PETITION FOR  
ANCILLARY PROBATE OF ADMINISTRATION**  
NOTICE IS HEREBY GIVEN that MICHAEL J. BERMAN has filed herein his petition praying for an Ancillary Probate of the Estates of Margarita A. Bomentre and Frank P. Bomentre, Jr., and appointment of Administrator upon the Estates of Margarita A. Bomentre and Frank P. Bomentre, Jr., deceased, and that on **APR 30 2025** at the hour of **9:30 a.m.** of said day in the Courtroom of the Superior Court of Guam, Hagåtña, has been set for hearing of said Petition and all persons interested are hereby notified to appear at the time and place set for said hearing and show cause, if any they have, why the Petition should not be granted.

Reference is hereby made to the said Petition for further particulars.

Dated: MAR 06 2025

**JANICE M. CAMACHO-PEREZ, ESQ.,  
CLERK OF COURT, SUPERIOR COURT OF GUAM  
/s/ Pauline I. Untalan  
Chamber/Courtroom Clerk**

You may appear in person at the Courtroom of the Honorable Court of Guam, 120 W. Oliver Chalan/Hagåtña, Guam or you may participate via Zoom by logging onto <https://guamcourts.org.zoom.us> and enter Meeting ID: 839 7024 8300 and Passcode: 187761. For technical assistance, please call (671) 475-2027 line (5) minutes prior to the designated hearing time.

**The Business & Technology Academy  
Charter School (BTACS) Board of  
Trustees will resume its  
Regular Board Meeting on**

Date: Wednesday,

April 23rd, 2025

Time: 5:30 PM

Place: BTACS Campus, Rm E2

196 Bejong Street,

Barrigada, Guam

**This meeting follows a  
scheduled recess**

**AGENDA**

I. General BTACS Updates

II. Board Membership and  
Governance

The public may view the livestream  
via BTACS' YouTube Channel:  
**@BTACSGuam.**

In Compliance with the American  
with Disabilities Act, Individuals  
requiring special accommodations  
may contact **Zhila at**  
**(671) 788-8236** or via email at  
**info@BTACSGuam.com.**

**Taipei Economic and Cultural  
Office in Guam is hiring an  
Executive Assistant**

**Qualifications:**

1. College degree or above
2. U.S. citizen or permanent resident
3. U.S. driver's license
4. No criminal records
5. Fluent in Chinese and English
6. Proficient in Microsoft Word, Excel, PowerPoint

**Send the following documents  
to [gum@mofa.gov.tw](mailto:gum@mofa.gov.tw) before  
April 20, 2025.**

1. CV
2. Copy of U.S. passport or permanent resident card .
3. Copy of academic degree certificate
4. Copy of driver's license
5. Copy of police clearance
6. Other documents or certificates

Duration of employment and salary:  
discussed during interview  
Period of probation: 3 months



**GUAM MEMORIAL HOSPITAL AUTHORITY  
ATURIDĀT ESPETĀT MIMURIĀT GUĀHĀN**



**Board of Trustees Meeting**

Date: Wednesday, April 23, 2025

Time: 5:00 p.m.

Meeting will take place via Zoom Video Conferencing.

Meeting ID: 889 2781 9303

Passcode: 907879

**AGENDA:**

- I. Call Meeting to Order and Determination of Quorum;
- II. Open Government Compliance: A. Publication, April 16, 2025, B. Publication, April 21, 2025, C. Gov-Guam Notices Portal & Website Posting;
- III. Approval of the Minutes: A. March 26, 2025;
- IV. Guam Memorial Hospital Volunteers Association Report;
- V. Pediatric Patient Family Advisory Council (PFAC) Report;
- VI. Management's Report: A. Above-Stop Recruitment Petition for Jesse J. Quenga & Jenny Lynn Danang;
- VII. Old Business: None
- VIII. New Business - Board Subcommittee Reports: A. Joint Conference and Professional Affairs; B. Human Resources: 1. Res. No. 2025-18, Relative to Designating the Guam Memorial Hospital Authority (GMHA) Director of Pharmacy - Amended; 2. Res. No. 2025-32, Resolution Relative to Amending the Job Specifications for the Chief Hospital Pharmacist and Chief of Clinical Pharmacy; 3. Resolution Relative to Clarifying the Inapplicability of GMHA Policy 8850-1.207 Contracted Staff (Off-Island/Local) and GMHA Policy A-LD700 Contracts Management to GMHA Physician Hiring; C. Facilities, Capital Improvement Projects, and Information Technology: 1. Capital Improvement Project (CIP) - Update; 2. Resolution Relative to Authorizing the Submission of an Application to GMHA for Community Development Block Grant (CDBG) Funding and Designating the Hospital Administrator/CEO as the Authorized Representative to Sign Documents on behalf of GMHA; D. Quality and Safety; E. Finance and Audit: 1. Resolution Relative to Approval of Write-off of Social Case Accounts Batch No. 2025-003; F. Governance, Bylaws, and Strategic Planning; G. Election of Board Officers
- IX. Public Comment;
- X. Adjournment

For special accommodations, please contact Theo Pangelinan, EEO Officer, at (671) 847-2104, Monday through Friday from 8:00 a.m. to 5:00 p.m.

/s/ Lilian Perez-Pomadas, MN, RN  
Hospital Administrator/CEO  
This advertisement is paid with government funds by the GMHA.

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**BIG RESULTS**

**AVAILABLE JOBS FOR ELIGIBLE U.S. WORKERS**

**12 - CARPENTER  
WITH 1 YEAR VERIFIABLE WORK EXPERIENCE**

**\$18.34 PER HOUR**

Construct, erects, installs and repairs structures and fixture of wood, plywood and wall board using carpenters hand tools and power tools, conforming to local building codes. Studies blueprints, sketches or building plans for information pertaining to the type of material required such as lumber or fiber board and dimension of structure of fixture to be fabricated. Selects specific type of lumber materials. Prepares layouts using ruler, framing square of clippers. Marks cut or assembly line on materials using pencil or chalk marking gauge. Shapes materials to prescribed measurement using saws, chisels, and plans.

**5 - CEMENT MASON  
WITH 1 YEAR VERIFIABLE WORK EXPERIENCE**

**\$17.51 PER HOUR**

Smoothest/Finishes surface of poured concrete such as floors, walls, sidewalks, and curbs to specified texture using hand or power tools including floats, trowels, and screeds. Spreads soft concrete to specified depth and workable consistency using float to bring to surface and produce soft topping. Levels, smooths, and shapes surfaces of freshly poured concrete using straightedge, float or power screed. Finishes concrete using power tools, trowels, and rubs concrete with abrasive stone to impart finish. Lays concrete block and mixes cement using shovel, hand tools or mixing machines.

**10 - STRUCTURAL STEEL WORKER  
WITH 1 YEAR VERIFIABLE WORK EXPERIENCE**

**\$17.34 PER HOUR**

Erect, place, and join steel girders, columns, and other pieces to form structural frameworks. May assemble precast metal buildings and the cranes and derricks that move materials and equipment around the construction site. Bolts aligned structural steel members in position for permanent riveting, bolting, or welding into place. Reads and follows blue prints. Signals crane operators who lift and position structural and reinforcing iron and steel. Erects metal and precast concrete components for structures such as buildings, bridges, towers, storage tanks, and fences. Uses shears, rod-bending machines, torches, hand tools and welding equipment to cut, bend and weld the structural reinforcing iron and steel.

**Benefits:** Free roundtrip airfare for off-island hire; Lodging @ \$80.00 per week; Local transportation from employer's designated lodging facility to/from jobsite.

Applicants must have a High School Diploma. Off-island hires must complete a health screening prior to working in Guam.

The job offer meets all EEO requirements, and initiates a temporary placement. The recruitment associated with this job offer is closely monitored by the Department of Labor. Qualified, available and willing U.S. workers are highly encouraged to apply. Should you qualify for the job and are not hired, you may appeal with the Department of Labor who will independently review matter.

The complete job duties may be viewed in person at American Job Center  
414 W. Sealed Avenue, Suite 300 @CIC Building, Hagåtña, Guam  
Or apply online at [www.hiringuam.com](http://www.hiringuam.com); Enter Keyword : 2025-052

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**BROOKS CONCEPCION LAW, P.C.**  
247 Martyr Street, Ste. 101  
Hagåtña, Guam 96910  
(671) 472-6848 • (671) 477-5790  
Attorneys for Lydia M. Mesa.

**IN THE SUPERIOR COURT OF GUAM  
IN THE MATTER OF THE ESTATE  
OF  
TROY ALLEN EIBAN MESA,  
Deceased.  
PROBATE CASE NO: PRO027-25  
NOTICE OF CREDITORS**

Notice is hereby given by the undersigned, Georgette Bello Concepcion, Administratrix of the Estate of Troy Allen Eiban Mesa, deceased, to the creditors of, and all persons having claims against the said estate or against said deceased, that within sixty (60) calendar days after the first publication of this notice, they either file them with necessary vouchers in the office of the Clerk of the Superior Court, Guam, or exhibit them with the necessary vouchers to Georgette Bello Concepcion, Administratrix at the law office of BROOKS CONCEPCION LAW, P.C., at 247 Martyr Street, Ste. 101, Hagåtña, Guam, the same being the place for the transaction of the said estate.

Dated: April 5, 2025.

/s/ Georgette Bello Concepcion  
Administratrix of the Estate of  
Troy Allen Eiban Mesa

**BROOKS CONCEPCION LAW, P.C.**  
247 Martyr Street, Ste. 101  
Hagåtña, Guam 96910  
(671) 472-6848 • (671) 477-5790  
Attorneys for Petitioner

**IN THE SUPERIOR COURT OF GUAM  
IN THE MATTER OF THE ESTATE  
OF  
GABRIEL P.N. LOMBARD,  
Deceased.  
PROBATE CASE NO: PRO032-25  
NOTICE OF CREDITORS**

Notice is hereby given by the undersigned, Peter N. Lombard, Executor of the Estate of Gabriel P.N. Lombard, deceased, to the creditors of, and all persons having claims against the said estate or against said deceased, that within two (2) months after the first publication of this notice, they either file them with necessary vouchers in the office of the Clerk of the Superior Court, Guam, or exhibit them with the necessary vouchers to Peter N. Lombard, Executor at the law office of BROOKS CONCEPCION LAW, P.C., at 247 Martyr Street, Ste. 101, Hagåtña, Guam, the same being the place for the transaction of the said estate.

Dated: April 9, 2025.

/s/ Peter N. Lombard  
Executor of the Estate of  
Gabriel P.N. Lombard



**GUAM MEMORIAL HOSPITAL AUTHORITY  
ATURIDAT ESPETAT MIMURIA GUAHAN**



**Board of Trustees Meeting**

Date: Wednesday, April 23, 2025  
Time: 5:00 p.m.  
Meeting will take place via Zoom Video Conferencing.  
Meeting ID: 889 2781 8303  
Passcode: 907879

**AGENDA:**

- I. Call Meeting to Order and Determination of Quorum;
- II. Open Government Compliance: A. Publication, April 16, 2025, B. Publication, April 21, 2025, C. Gov-Guam Notices Portal & Website Posting;
- III. Approval of the Minutes: A. March 26, 2025;
- IV. Guam Memorial Hospital Volunteers Association Report;
- V. Pediatric Patient Family Advisory Council (PFAC) Report;
- VI. Management's Report: A. Above-Step Recruitment Petition for Jesse J. Quenga & Jenny Lynn Danan;
- VII. Old Business: None
- VIII. New Business - Board Subcommittee Reports: A. Joint Conference and Professional Affairs, B. Human Resources: 1. Res. No. 2025-18, Relative to Designating the Guam Memorial Hospital Authority (GMHA) Director of Pharmacy - Amended; 2. Res. No. 2025-32, Resolution Relative to Amending the Job Specifications for the Chief Hospital Pharmacist and Chief of Clinical Pharmacy; 3. Resolution Relative to Clarifying the Inapplicability of GMHA Policy 8650-1.207 Contracted Staff (Off-Island/Local) and GMHA Policy A-LD700 Contracts Management to GMHA Physician Hiring; C. Facilities, Capital Improvement Projects, and Information Technology: 1. Capital Improvement Project (CIP) - Update; 2. Resolution Relative to Authorizing the Submission of an Application to GHURA for Community Development Block Grant (CDBG) Funding and Designating the Hospital Administrator/CEO as the Authorized Representative to Sign Documents on behalf of GMHA; D. Quality and Safety; E. Finance and Audit: 1. Resolution Relative to Approval of Write-off of Social Case Accounts Batch No. 2025-003; F. Governance, Bylaws, and Strategic Planning; G. Election of Board Officers
- IX. Public Comment;
- X. Adjournment

For special accommodations, please contact Theo Pangasinan, EEO Officer, at (671) 647-2104, Monday through Friday from 8:00 a.m. to 5:00 p.m.

/s/ Lillian Perez-Poasadas, MN, RN  
Hospital Administrator/CEO

This advertisement is paid with government funds by the GMHA.

**OFFICE OF MICHAEL J. GATEWOOD LLC**  
**MICHAEL J. GATEWOOD**  
michael@gatewoodlegal.com  
330 Herman Cortez Ave. Suite 300  
Hagåtña, GU 96910  
Tel No. 671 473 6285  
Attorneys for Petitioner  
Bryan Scott Calvo

**IN THE SUPERIOR COURT OF GUAM  
IN THE MATTER OF THE ESTATE  
OF  
BONIFACIO SABALAN CALVO,  
Deceased.  
PROBATE CASE NO. PR 35-25  
NOTICE OF HEARING**

THIS NOTICE IS REQUIRED BY LAW. YOU ARE NOT REQUIRED TO APPEAR IN COURT UNLESS YOU DESIRE.

1. NOTICE IS HEREBY GIVEN THAT Bryan Scott Calvo filed a Petition for Letters of Administration upon the Estate of decedent named above, reference to which Petition is hereby made for further particulars.

2. A Hearing on the Petition is set for April 30, 2025, at 9:30 am in the Courtroom of the Honorable Dana A. Gutierrez, Judge, Superior Court of Guam.

DATED: Hagåtña, Guam, March 11, 2025.

/s/ Janice Camacho-Perez  
Clerk of Court, Superior Court of Guam  
/s/ Pauline I. Untalan  
Chamber/Courtroom Clerk

You may appear in person at the Courtroom of Judge Dana A. Gutierrez, 120 W. O'Brien Drive, Hagåtña, Guam or you may participate via Zoom by logging onto <https://guamcourts.org/zoom.us> and enter the Meeting ID: 839 7874 0390 and Passcode: 189701. For technical assistance, please call (671) 475-3207 five (5) minutes prior the designated hearing time.

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**Proposed Issuance of Underground Injection Control System  
Operating Permits for Carl Rose, Inc.**

*Public Review and Comment Period: April 24, 2025 - May 26, 2025*

The Guam Environmental Protection Agency (Guam EPA) runs the Underground Injection Control (UIC) Program, as mandated by the Safe Drinking Water Act, and approved by U.S. EPA.

The Agency regulates all applicable activities as set forth in the Guam's UIC Regulations. The UIC Program requires operating permits for all existing injection wells/systems. This includes wells built prior to the approval of the regulations are still in operation, and wells/ systems constructed after the effective date of the regulations.

Guam EPA has received renewal applications from Carl Rose, Inc., for three injection systems located at Carl Rose Tumon Plaza, San Vitores Road, Tumon. The two-storey building has retail stores, restaurants, offices, and subsurface drainage systems at parking areas.

On the basis of a preliminary UIC requirement review, the Administrator has proposed issuing UIC permits to allow discharges of stormwater runoff into the injection systems.

The discharges contain stormwater runoff only. No industrial discharges or any discharges are allowed into the systems.

The permits for these applications will require:

- 1 - Only stormwater runoff to be discharged into the injection systems
- 2 - Semi-annual monitoring of water quality for MBAS, Oil and Grease, NO3-N, Endrin, Lindane, Toxaphene, 2, 4-D, 2, 4, 5-TP Silvex, Heptachlor, Methoxychlor, Lead, Benzene, Ethylbenzene, Xylene, Toluene, MTBE, Boron, COD, and pH;
- 3 - Assurance regarding repairs, replacement, or abandonment of the wells/systems in the event of failure;
- 4 - A laboratory analysis report of runoff water taken from the designated sampling point of the systems; and
- 5 - Compliance with other UIC requirements.

A copy of the Draft Permits and Permit Applications for the above applicant and all other supporting document are available for public inspection from 8 a.m. until 5 p.m. Monday through Friday at the Water Resources Management Program Section of the Water Division, Guam Environmental Protection Agency, located at 17-3304 Mariner Ave., Tiyan, Barrigada 96913.

For more information, contact Ms. Susan Marquez, at (671) 588-4778 or (671) 588-4751.

Written comments on the draft permits may be hand delivered or mailed to the address below. Comments must be received by Guam EPA no later than 5 p.m., MONDAY, MAY 26, 2025. No fax submittals will be accepted.

Administrator  
Guam Environmental Protection Agency  
17-3304 Mariner Avenue  
Barrigada, Guam 96913

If there are no appeals, the Draft Permits becomes final. Operation of the injection/well systems identified by the applicant may proceed subject to the conditions of the permits and other applicable legal requirements.

The final decision to set conditions and issue the final permits or deny application for the permits will be decided after all comments have been considered. If no comments are received within the 30-day waiting period, the final permits shall be issued immediately after the commenting period closes.

Please bring this information to the attention of all persons who may be interested in this matter.

/s/ MICHELLE C.R. LASTIMOZA - Administrator




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 PRINT

**GUAM MEMORIAL  
HOSPITAL AUTHORITY**  
KUALITI KEMAJUAN HEMABAH GUAM-AN

 **Posted on:** 04/16/2025 10:21 AM

 **Posted by:** Justine Camacho, BOT Admin. Asst. - Janet Mandapat


 **Meeting Date:** 04/23/2025 05:00 PM

 **Department(s):**  
**GUAM MEMORIAL HOSPITAL AUTHORITY (/notices?department\_id=51)**

 **Division(s):** HOSPITAL ADMINISTRATION (/notices?division\_id=178)

 **Notice Topic(s):** BOARD MEETING (/notices?topic\_id=76)

 **Types of Notice:** MEETING (/notices?type\_id=5)

 **For Audience(s):** PUBLIC (/notices?public=1)

 **Share this notice**

**AGENDA**

Guam Memorial Hospital Authority – Board of Trustees Meeting  
 April 23, 2025 | 5:00 p.m. | Zoom Video Conference

**BOARD MEMBERS:** Theresa Obispo, Chairperson; Edgar Aguilar, Vice-chairperson; Sharon Davis, Secretary; Sonia Siliang, Treasurer; Michael Um, MD, Trustee; Teresa Damian-Borja, DPM, Trustee; Antoinette Kleiner, Trustee; Suzanne Lobaton, Trustee

**Item****Owner****I. Welcoming | Call Meeting to Order and Determination of Quorum**

Chairperson  
Obispo

**II. Open Government Compliance**

- A. Publication, April 16, 2025
- B. Publication, April 21, 2025
- C. GovGuam Notices Portal & Website Posting

**III. Review and Approval of the Minutes**

- A. March 26, 2025

All Trustees

**IV. Guam Memorial Hospital Volunteers Association Report**

GMHVA  
President - T. Calvo

**V. Pediatric Patient Family Advisory Council (PFAC) Report**

J. Pereira

**VI. Management's Report**

- A. Above-Step Recruitment Petition for Jesse J. Quenga and Jenny Lynn Danan

Executive  
Management

**VII. Old Business**

None

All Trustees

**VIII. New Business - Board Subcommittee Reports**

- A. Joint Conference and Professional Affairs

Trustee Dr.  
Um

- B. Human Resources

Chairperson,  
Lobaton,  
Obispo

1. Res. No. 2025-18, Relative to Designating the Guam Memorial Hospital Authority (GMHA) Director of Pharmacy - Amended
2. Res. No. 2025-32, Resolution Relative to Amending the Job Specifications for the Chief Hospital Pharmacist and Chief of Clinical Pharmacy.
3. Resolution Relative to Clarifying the Inapplicability of GMHA Policy 8650-1.207 Contracted Staff (Off-Island/Local) and GMHA Policy A-LD700 Contracts Management to GMHA Physician Hiring

Trustee  
Davis

- C. Facilities, Capital Improvement Projects, and Information Technology

1. Capital Improvement Project (CIP) - Update
2. Resolution Relative to Authorizing the Submission of an Application to the Guam Housing and Urban Renewal Authority (GHURA) for the Community Development Block Grant (CDBG) Funding and Designating the Hospital Administrator/Chief Executive Officer as the Authorized Representative to Sign Documents on behalf of the Guam Memorial Hospital Authority

**D. Quality and Safety****Trustee  
Kleiner****E. Finance and Audit****1. Resolution Relative to Approval of Write-off of Social Case Accounts Batch No. 2025-003****Vice-  
Chairperson  
Aguilar****F. Governance, Bylaws, and Strategic Planning****Trustee Dr.  
Damian-  
Borja, Siliang****G. Election of Board Officers****All Trustees****IX. Public Comment****X. Adjournment****Chairperson  
Obispo****Link to Join Zoom Meeting:****[https://gmha-org.zoom.us/j/88927619303?](https://gmha-org.zoom.us/j/88927619303?pwd=UeujUY9x6BOvF4NfF4z4m6dEEhLifD.1)****[pwd=UeujUY9x6BOvF4NfF4z4m6dEEhLifD.1 \(https://gmha-org.zoom.us/j/88927619303?pwd=UeujUY9x6BOvF4NfF4z4m6dEEhLifD.1\)](https://gmha-org.zoom.us/j/88927619303?pwd=UeujUY9x6BOvF4NfF4z4m6dEEhLifD.1)****Meeting ID: 889 2761 9303****Passcode: 907879**



# GUAM MEMORIAL HOSPITAL AUTHORITY

ATURIDÂT ESPETÂT MIMURIÂT GUÂHÂN

850 Governor Carlos Camacho Road, Tamuning, Guam 96913  
Operator: (671) 647-2330 or 2552 | Fax: (671) 649-5508



## MEDIA RELEASE

March 27, 2025

Pursuant to 4GCA § 6303.1 – Transparency and Disclosure

### PETITION FOR ABOVE-STEP RECRUITMENT

The Guam Memorial Hospital Authority is proposing to grant above-step recruitment for the following position:

**PERSONNEL SERVICES ADMINISTRATOR**  
(PG – R: Step 10 \$109,907.00 P/A)

This position is in the classified service within the GMHA Human Resources Department. To view the proposed above-step petition, please visit our website at [www.gmha.org](http://www.gmha.org), under main page Important Public Notices.

Should you require additional information, please contact the GMHA Human Resources Department at 647-2171/2409.

LILLIAN Q. PEREZ-POSADAS, MN, RN  
Hospital Administrator/CEO



# GUAM MEMORIAL HOSPITAL AUTHORITY

## ATURIDĀT ESPETĀT MIMURIĀT GUĀHAN

850 Governor Carlos Camacho Road, Tamuning, Guam 96913  
Operator: (671) 647-2330 or 2552 | Fax: (671) 649-5508



TO: Hospital Administrator/CEO

FROM: Lillian Perez-Posadas, Hospital Administrator/CEO

DATE: March 27, 2025

SUBJECT: RECRUITMENT ABOVE-STEP PETITION  
RE: PERSONNEL SERVICES ADMINISTRATOR

*Buenas Yan Hafa Adai!* For your consideration, I respectfully request your approval for the Recruitment Above-Step Petition for Mr. Jesse John Quenga who was recently selected for the position of Personnel Services Administrator.

Pursuant to 4 GCA Subsection 6205, a petition for Above Step Recruitment for Mr. Jesse J. Quenga as Personnel Services Administrator, based on his exceptional qualifications.

I have assessed Mr. Quenga's qualifications, which include a Bachelor's degree, a Master's in Public Administration, and professional certifications as a Certified Manager (CM®) and Leadership Professional in Ethics and Compliance (LPEC®). Additionally, Mr. Quenga is a Level 3 Purchaser with the government of Guam, having completed all required procurement modules and achieved the Certificate of Enrichment – Administrative designation.

Mr. Quenga has held key executive positions, such as Assistant Director of the UOG Regional Center for Public Policy, Executive Director of the Guam Commission for Educator Certification, and Executive Director of the Guam Ethics Commission. He also serves as an adjunct instructor at Guam Community College, teaching Ethics in Procurement, and at the University of Guam, where he teaches courses on Public Finance and Fiscal Policy and Public Personnel Administration.

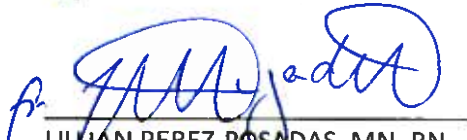
Therefore, I am recommending an annual salary of \$109,907.00 which is Pay Grade GPP-R, Step 10.

Your favorable consideration is greatly appreciated.

Should you have any questions, please do not hesitate to contact me. *Si Yu'os Ma'ase!*

  
LILLIAN PEREZ-POSADAS, MN, RN  
Hospital Administrator/CEO

☒ APPROVED [ ] DISAPPROVED

  
LILLIAN PEREZ-POSADAS, MN, RN  
HOSPITAL ADMINISTRATOR/CEO





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## MEDIA RELEASE

April 01, 2025

Pursuant to 4GCA § 6303.1 – Transparency and Disclosure

### PETITION FOR ABOVE-STEP RECRUITMENT

The Guam Memorial Hospital Authority is proposing to grant above-step recruitment for the following position:

**ECHOCARDIOGRAM TECHNOLOGIST**  
(PG – L: Step 10 \$62,136.00P/A)

This position is in the classified service within the GMHA Special Services Department. To view the proposed above-step petition, please visit our website at [www.gmha.org](http://www.gmha.org), under main page Important Public Notices.

Should you require additional information, please contact the Human Resources Department at 647-2171/2409.

Jesse John Quenga, CM. LPEC  
Personnel Services Administrator



# GUAM MEMORIAL HOSPITAL AUTHORITY

ATURIDAT ESPETAT MIMURIAT GUAHAN

850 Governor Carlos Camacho Road, Tamuning, Guam 96913  
Operator: (671) 647-2330 or 2552 | Fax: (671) 649-5508



**RECEIVED**

MAR 25 2025 *del*

March 20, 2025

**MEMORANDUM**

**HR, GMHA**

#19258 *st*

**TO:** Ms. Lillian Perez-Posadas, MN, RN  
Hospital Administrator / CEO

**VIA:** Ana Belen Rada, BSN, RN  
Assistant Administrator, Professional Support Services

*Arbel 3/21/25*

**FROM:** Jonighna S. Vallero, BSN, RN, CV-BC  
Hospital Unit Supervisor, Special Services Department

*John 3/20/25*

**SUBJECT: APPOINTMENT FOR FULL TIME ECHOCARDIOGRAM TECHNOLOGIST  
AND ABOVE STEP RECRUITMENT**

I am requesting the appointment of **Ms. Jenny Lynn Danan** as a full time Echocardiogram Technologist for Special Services Department (SSD). This position has been difficult to fill and has been continuously announced for years.

Ms. Danan has a Bachelor's Degree in Nursing and has twenty-seven (27) plus years of experience as an Echocardiogram Technologist, working with both adult and pediatric patients. Given her credentials, I would like to request an above step recruitment for Ms. Danan at Pay Scale L Step 10 (\$29.87 per hour) plus 3% work differential pay for Technologist. This request aligns with 4GCA, Chapter 6, Section 6229.5 (Compensation for Education and Experience) and Section 6229.10 (Job Incentives).

Your favorable consideration is greatly appreciated.

☒

Approved

☐ Not Approved

*Lillian Perez-Posadas 3/21/2025*  
LILLIAN PEREZ-POSADAS, MN, RN  
Hospital Administrator / CEO



# GUAM MEMORIAL HOSPITAL AUTHORITY

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### Board of Trustees Official Resolution No. 2025-18

#### **“RELATIVE TO DESIGNATING THE GUAM MEMORIAL HOSPITAL AUTHORITY (GMHA) DIRECTOR OF PHARMACY”**

**WHEREAS**, the United States Code of Federal Regulation (U.S. CFR) §482.25 requires the hospital to demonstrate that a registered pharmacist, who is qualified through documented training or expertise in hospital pharmacy practice and management, is responsible for developing, supervising, and coordinating all the activities of the pharmacy services, including active leadership of those committees responsible for establishing medication-related policies and procedures, and

**WHEREAS**, Chief Hospital Pharmacist Jason Boyd, PharmD, has been determined by GMHA Human Resources Department to be qualified through such education, training, experience, and licensure as a registered pharmacist in the Territory of Guam, and

**WHEREAS**, the GMHA Board of Trustees has reviewed the recommendations and qualifications and found the same to be in order; now therefore be it,

**RESOLVED**, that the GMHA Board of Trustees hereby designates Chief Hospital Pharmacist Jason Boyd, PharmD, as the Director of Pharmacy for GMHA, in compliance with U.S. CFR §482.25, and be it further

**RESOLVED**, that the Chairperson certifies and the Secretary attests to the adoption of this resolution.

**DULY AND REGULARLY ADOPTED ON THIS 23<sup>rd</sup> DAY OF APRIL, 2025.**

Certified By:

Theresa C. Obispo  
Chairperson

Attested By:

Sharon J. Davis  
Secretary



# GUAM MEMORIAL HOSPITAL AUTHORITY

## ATURIDĀT ESPETĀT MIMURIĀT GUĀHĀN

850 Governor Carlos Camacho Road, Tamuning, Guam 96913  
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### BOARD OF TRUSTEES Official Resolution No. 2025-32

#### **“RELATIVE TO AMENDING THE JOB SPECIFICATIONS FOR THE CHIEF HOSPITAL PHARMACIST AND CHIEF OF CLINICAL PHARMACY”**

- WHEREAS,** the amendment of the Chief Hospital Pharmacist is in alignment with 42 C.F.R. § 482.25; and
- WHEREAS,** the Director of Pharmacy is responsible for the development, supervision, and coordination of all activities of the pharmacy services within the Guam Memorial Hospital Authority (GMHA); and
- WHEREAS,** the peripheral changes to the job specification have an impact on the Hay Evaluation and, therefore, require a pay grade reassignment; and
- WHEREAS,** the amendment of the job specification will update the minimum knowledge, abilities and skills, and minimum experience and training of the Chief of Clinical Pharmacy; and
- WHEREAS,** the provisions of 4 GCA § 6303(e)(2) have been met; and
- WHEREAS,** the positions are hospital-specific, and there is no impact on any other agency outside the Authority; and
- WHEREAS,** the Executive Management Council on January 27, 2025, voted to move forward with the amendment of said positions; and
- WHEREAS,** the Human Resources Subcommittee on February 11, 2025, recommended approval to amend the job specifications for the Director of Pharmacy and Chief of Clinical Pharmacy position; now therefore be it
- RESOLVED,** that the Board of Trustees accepts the Human Resources Subcommittee’s recommendation and approves the attached proposed amended job specifications, be it further
- RESOLVED,** that the Board of Trustees Chairperson certifies and the Secretary attests to the adoption of this Resolution.

**DULY AND REGULARLY ADOPTED ON THIS 26<sup>th</sup> DAY OF MARCH 2025.**

Certified by:

  
Theresa C. Obispo  
Chairperson

Attested by

  
Sharon J. Davis  
Secretary



# GUAM MEMORIAL HOSPITAL AUTHORITY

## ATURIDĀT ESPETĀT MIMURIĀT GUĀHĀN

850 Governor Carlos Camacho Road, Tamuning, Guam 96913  
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### Board of Trustees Official Resolution No. 2025-36

#### **“RELATIVE TO CLARIFYING THE INAPPLICABILITY OF GUAM MEMORIAL HOSPITAL AUTHORITY (GMHA) POLICY 8650-1.207 CONTRACTED STAFF (OFF-ISLAND/LOCAL) AND GMHA POLICY A-LD700 CONTRACTS MANAGEMENT TO GMHA PHYSICIAN HIRING”**

**WHEREAS**, GMHA Policy 8650-1.207 Contracted Staff (Off-Island/Local) and GMHA Policy A-LD700 Contracts Management were established to address broader organizational governance and operational procedures; and

**WHEREAS**, the recruitment of physicians on Guam presents unique challenges due to its geographic location and limited talent pool; and

**WHEREAS**, the medical staff has developed a specialized and effective framework for physician hiring that aligns with the specific needs of GMHA; and

**WHEREAS**, GMHA Policy 8650-1.207 Contracted Staff (Off-Island/Local) and GMHA Policy A-LD700 Contracts Management were never intended to be applicable to physician hiring and otherwise would hinder the ability to recruit and retain qualified medical professionals; now, therefore be it

**RESOLVED**, that the Board of Trustees approves the BOT- Human Resource Subcommittee recommendation clarifying that GMHA Policy 8650-1.207 Contracted Staff (Off-Island/Local) and GMHA Policy A-LD700 Contracts Management do not apply to the physician hiring process; and be it further

**RESOLVED**, that the physician hiring process shall continue to adhere to all other relevant policies and regulations that support its mission and objectives, while maintaining maximum flexibility to address the unique demands of medical staff recruitment on Guam due to its geographic location; and be it further

**RESOLVED**, that the Chairperson certifies and the Secretary attests to the adoption of this resolution.

**DULY AND REGULARLY ADOPTED ON THIS 23<sup>rd</sup> DAY OF APRIL 2025.**

Certified By:

Theresa C. Obispo  
Chairperson

Attested By:

Sharon J. Davis  
Secretary



# GUAM MEMORIAL HOSPITAL AUTHORITY

## ATURIDÁT ESPETÁT MIMURIÁT GUĀHĀN

850 Governor Carlos Camacho Road, Tamuning, Guam 96913  
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### Board of Trustees Official Resolution No. 2025-37

**“RELATIVE TO AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE GUAM HOUSING AND URBAN RENEWAL AUTHORITY (GHURA) FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING AND DESIGNATING THE HOSPITAL ADMINISTRATOR/CHIEF EXECUTIVE OFFICER AS THE AUTHORIZED REPRESENTATIVE TO SIGN DOCUMENTS ON BEHALF OF THE GUAM MEMORIAL HOSPITAL AUTHORITY.”**

**WHEREAS**, the Guam Memorial Hospital Authority (GMHA) has identified critical infrastructure and facility improvement needs that align with the eligible activities under the Community Development Block Grant (CDBG) Program administered by the Guam Housing and Urban Renewal Authority (GHURA); and

**WHEREAS**, the Board of Trustees recognizes the importance of securing additional funding to improve hospital operations and enhance access to care for low- and moderate-income residents; and

**WHEREAS**, the GMHA Planning Department is preparing a formal application for funding consideration under the FY 2025 CDBG program to support the Z-Wing Retrofit Project; and

**WHEREAS**, it is necessary to designate an official representative to submit the application and execute all related documents on behalf of the hospital; now, therefore, be it

**RESOLVED**, that the GMHA Board of Trustees hereby approves the submission of a Community Development Block Grant (CDBG) application to the Guam Housing and Urban Renewal Authority (GHURA) for funding consideration; and be it further

**RESOLVED**, that Lillian Perez-Posadas, Hospital Administrator/Chief Executive Officer, is hereby designated as the Authorized Representative to act on behalf of the Guam Memorial Hospital Authority in connection with the CDBG application, including the signing of all required forms, assurances, certifications, and related documentation; and be it further

**RESOLVED**, that the Chairperson certifies and the Secretary attests to the adoption of this resolution.

**DULY AND REGULARLY ADOPTED ON THIS 23<sup>rd</sup> DAY OF APRIL, 2025**

Certified By:

Theresa C. Obispo  
Chairperson

Attested By:

Sharon J. Davis  
Secretary



# GUAM MEMORIAL HOSPITAL AUTHORITY

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May 09, 2025

**VIA ELECTRONIC MAIL**

Honorable Lourdes A. Leon Guerrero

*I Maga'hågan Guåhan*

Ricardo J. Bordallo Governor's Complex

Adelup, GU 96910


RE: Reporting Requirements for Boards and Commissions

Dear Governor Leon Guerrero:

To comply with Ch. 8 of Title 5 GCA, Section 38, §8113.1, Reporting Requirements for Boards and Commissions, the GMHA hereby submits the materials presented and discussed at the April 23, 2025 Meeting of the GMHA Board of Trustees.

Please contact Janet U. Mandapat, Administrative Assistant at (671) 647-2367 or by email at [janet.mandapat@gmha.org](mailto:janet.mandapat@gmha.org) for any questions or clarifications.

Sincerely,

  
Lillian Perez-Posadas, MN, RN  
Hospital Administrator/CEO



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May 2, 2025

**VIA ELECTRONIC MAIL**

Benjamin J.F. Cruz

*Public Auditor*

Office of Public Accountability

Suite 401 DNA Building

238 Archbishop Flores Street

Hagåtña, GU 96910

RE: Reporting Requirements for Boards and Commissions

Dear Mr. Cruz:

To comply with Ch. 8 of Title 5 GCA, Section 38, §8113.1, Reporting Requirements for Boards and Commissions, the GMHA hereby submits the recording for the April 23, 2025 GMHA Board of Trustees Meeting via Google Drive as guided by your office.

Please contact Janet U. Mandapat, Administrative Assistant at (671) 647-2367 or by email at [janet.mandapat@gmha.org](mailto:janet.mandapat@gmha.org) for any questions or clarifications.

Sincerely,

Lillian Perez-Posadas, RN, MN  
Hospital Administrator/CEO



# GUAM MEMORIAL HOSPITAL AUTHORITY

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Operator: (671) 647-2330 or 2552 | Fax: (671) 649-5508



May 09, 2025

**VIA ELECTRONIC MAIL**

Honorable Frank Blas Jr.

*Speaker of I Mina'trentai Ocho Na Liheslaturan Guåhan*

163 Chalan Santo Papa

Hagåtña, GU 96910

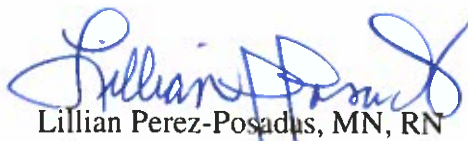
RE: Reporting Requirements for Boards and Commissions

Dear Speaker Blas:

To comply with Ch. 8 of Title 5 GCA, Section 38, §8113.1, Reporting Requirements for Boards and Commissions, the GMHA hereby submits the materials presented and discussed at the April 23, 2025 Meeting of the GMHA Board of Trustees.

Please contact Janet U. Mandapat, Administrative Assistant at (671) 647-2367 or by email at [janet.mandapat@gmha.org](mailto:janet.mandapat@gmha.org) for any questions or clarifications.

Sincerely,

  
Lillian Perez-Posadas, MN, RN  
Hospital Administrator/CEO